



It is our desire to elect reimbursable status for our unemployment insurance tax account in the state of Iowa.

The following is my understanding of the terms and requirements of a "Reimbursable (RMB) Account".

- 1. Iowa Workforce Development (IWD) will bill this employer on a quarterly basis for an amount equal to the amount of regular benefits paid, including payments which are based on wage credits transferred from another employer, and if extended benefits are in effect, one-half (1/2) of the extended benefits paid.
2. Within 30 days after the close of each calendar quarter, this employer will receive a Notice of Reimbursable Benefit Charges listing the unemployment insurance (UI) benefits paid to former employees and charged to the employer's UI tax account.

This notice is sent for collection purposes. Payment in full is due within 30 days of the date the notice is sent to avoid interest. If the amount due is not paid in full within 30 days, interest will accrue at the rate of 1 percent per month on the remaining balance until paid in full (1/30 of 1 percent per day).

Failure to pay may result in further collection action such as: Jeopardy Assessments, Liens, Distress Warrants, Garnishments, Injunctions and/or taking an offset from payment due to you from the State of Iowa or the Internal Revenue Service.

- 3. This employer will continue to report on a quarterly basis a listing of current employees along with employee's social security numbers and quarterly gross wages.

UI Account #: \_\_\_\_\_
Legal Business Name: \_\_\_\_\_
DBA: \_\_\_\_\_
Address Line 1: \_\_\_\_\_
Address Line 2: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4/Postal Code: \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_
Print Name Here \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Mail completed form to: Iowa Workforce Development
Unemployment Insurance Tax Bureau
1000 E Grand Ave
Des Moines Iowa 50319-0209

or

Email completed form to: iwduiatax@iwd.iowa.gov