



Secure File Transfer Information

Last Update: 03-2025

Secure File Transfer (SFT) allows organizations to send their quarterly Employer's Contribution & Payroll Report (quarterly return) data to Iowa Workforce Development (IWD) through a data connection.

- The advantage is that one computer talks to another, so large amounts of data can be transferred and there are no forms to fill out.
- Organizations that file through this method will also be able to retrieve a status message indicating if their file has been accepted by IWD.
- SFT is designed for medium to large size employers who need to submit a large amount of data for their quarterly return.
- Although SFT can address a number of needs, there are some restrictions:
 - Data needs to be formatted exactly to IWD standards to be submitted.
 - SFT also requires the intervention of a knowledgeable IT person available to your organization to ensure the file is transmitted to IWD and confirmations are retrieved.

Are you submitting reports for multiple businesses?

- Each organization needs to be submitted independently.
- You will not be able to "lump" data for multiple organizations into one file.

If you have additional questions or would like to receive technical specifications, please contact the myIowaUI Customer Service Team at 888-848-7442 or by e-mail at iwduitax@iwd.iowa.gov.