




Iowa Health Careers Registered Apprenticeship Program 2.0

Informational Webinar

IOWA
WORKFORCE
DEVELOPMENT

Please put your questions in chat.

We will answer any questions live that we are able to today. A complete Q&A, as well as this slideshow and a webinar recording will be posted on the Earn and Learn Iowa webpage in a few days. <https://www.earnandlearniowa.gov>



Iowa Health Careers Registered Apprenticeship Program 2.0

Agenda

- Introductions
- Grant Overview
- Requirements for Successful Applicants
- Project Design
- Registered Apprenticeship Overview
- IowaGrants.gov Video & Review of the Application Within the IowaGrants site.
- Q&A

Panelists

Kristopher Byam – Co. Grant Manager (assists with questions during application process, manages subrecipients post-award).

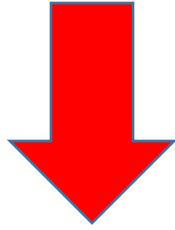
Debra Fox – Co. Grant Manager (assists with questions during application process, manages subrecipients post-award)

Patrick Rice – Grant Administrator (assists with application process in IowaGrants, responsible for application review process).

Jennifer Gray – Registered Apprenticeship Workforce Program Coordinator (assists with the review and submission of apprenticeship programs to DOL Office of Apprenticeship for approval and official registration).

Linda Fandel - Governor's Liaison for Work-Based Learning (assists high schools in developing registered apprentice programs. Offers support in connecting high schools to potential employer partners).

Where Do I Apply?



www.iowagrants.gov

**Applications Open in IowaGrants:
Wednesday, January 11, 2023**

**Deadline for Applications is:
Thursday, March 9, 2023, at Noon.**

Grant Intent

The intent of this grant is to provide funding to Iowa-based Skilled Nursing Facilities, Residential Care Facilities, Assisted Living Facilities, Hospitals, Home Health Agencies, and Public/Private accredited Iowa High Schools, Community Colleges, and Universities, for the purpose of developing Registered Apprenticeship pathways in health care for individuals, located in the state of Iowa.

Eligible Applicants

Eligible applicants are Iowa-based Nursing & Skilled Nursing Facilities, Residential Care Facilities, Assisted Living Facilities, Hospitals, Home Health Agencies, Public/Private accredited Iowa High Schools, Community Colleges, and Colleges & Universities, all of which must be located within the state Iowa.

For a more detailed description of an eligible applicant please review the "Definitions" section within the Notice of Funding Opportunity document.



Performance Measures

All applications must include performance measures that align with the Department of Labor's Office of Apprenticeship work processes within the approved Registered Apprenticeship On- the- Job & Related Training Instruction standards and/or competencies.

- ✓ Anticipated number of new pathways established for apprentices
- ✓ Anticipated number of apprentices participating within each pathway offered
- ✓ Number of industry-recognized credentials and certifications earned
- ✓ Comparison of open positions available associated with each pathway prior to the start of the program, during and after completion

See Appendix A (Application Guidance) and the Scoring Rubric located within the Notice of Funding Opportunity document for a detailed description of what reviewers are looking for.

Award Information

Amount of Funding Available

\$15,000,000

Source of Funds

Funding received under the federal American Rescue Plan Act. State and Local Fiscal Recovery Funds (SLFRF)

Program Authority

IWD's authority to award these grants may be found in the American Rescue Plan Act of 2021, (H.R. 1319), as delegated by Governor Kim Reynolds pursuant to her authority under the same act

Minimum/Maximum Award Amounts

N/A

Funding Priorities and Additional Considerations

- Funding priority and preferential points will be given to partnerships that involve public/private accredited Iowa High Schools or public/private accredited Iowa High Schools acting as lead registered apprenticeship program sponsors.
- Applicants providing details on efforts to include underrepresented populations within the program.
- Consideration will be given regarding the location of applicants during the review process to promote the geographic diversity of grantees.

Award Information - Continued

IWD anticipates awarding a total of approximately \$15,000,000 allocated to Registered Apprenticeships developed within the following career pathways:

- ✓ Emergency Medical Services
- ✓ Nursing
- ✓ Direct Support Care
- ✓ Behavioral Health

A minimum of five (5) grants will be awarded that may vary in amount as determined by the scope of the project and the availability of funding. Funding decisions are made as funding is available, and IWD is not obligated to provide any requested amount.

Each successful applicant will be required to provide a sustainability plan that demonstrates how the program will be maintained after grant funding is fully expended.

Project and Award Period

Project Period: 06/01/2023 – 06/30/2026

Reporting Requirement: Awardees must provide a detailed report of the progress of the project and the use of funds **every quarter**, beginning from the date the Memorandum of Understanding between the applicant and the State is fully executed.



STOP AND READ THIS

The funds for this award are provided by the State and Local Fiscal Recovery Fund (SLFRF), part of the American Rescue Plan. SLFRF requires that all costs be incurred during the period beginning March 3, 2021, and ending December 31, 2024. Therefore, all costs incurred prior to March 3, 2021, and after December 31, 2024, are not eligible uses of these funds. The period of performance for SLFRF funds runs until December 31, 2026, which will provide recipients an additional two years during which they may expend funds for costs incurred (i.e., obligated) by December 31, 2024. Any award funds not obligated or expended within these timeframes must be returned to the State. Recipients of these funds will be held accountable to these funding timeframes.

Type of Award

- IWD will award funds to successful applicants to carry out planned proposals. Any unexpended grant dollars must be returned to Iowa Workforce Development thereafter.
- All grant funds are administered as reimbursement only and no advance payment options are available.
- There is no cost sharing or matching amount for this award.
- The executed grant agreement will specify conditions for payment and payment schedule.
- Applicants are strongly encouraged to have legal representation and an accountant/bookkeeper to help manage any potential award and review agreements/procurement policy/etc.

Use of Funds

NOTE: All funds requested through the Budget Narrative and Budget Summary Form should provide justification for the costs and the majority of the funds requested should closely match the program priorities.

Grant funds provided may be used on:

- Equipment purchases under \$5000;
 - Tuition, textbook and fee expenses for an accredited, third party RTI provider;
 - Training materials (such as textbooks, curriculum, etc.) for in-house instruction;
 - Supportive Services for Apprentices including Uniforms and PPE;
 - Fees traditionally incurred by apprentices, such as CPR and CNA test expenses, lab costs, and background checks;
 - Apprentices' 'Earn and Learn' wages up to \$7.00 per hour for OJT providers up to an annual maximum of \$7,000. *
 - Instructor salaries for in-house RTI;
 - Administrative expenses – limit 5% of total award
 - Transportation expenses for programs
- *Entry-level wages for apprentices must meet or exceed the corresponding Iowa statewide occupational entry wage as indicated on the 2022 Iowa Wage Report.

<https://www.iowalmi.gov/iowa-wage-report>

Additional IHC 2.0 Grant Reporting Requirements

- ✓ Grantees will be required to submit vouchers, receipts, expenditures, and reports to document how the funds were spent and certify the funds were used in accordance with the grant application and grant program.
- ✓ All grantees must provide a detailed annual report to the Director of Iowa Workforce Development by **June 30th** of **each year through 2026**.
- ✓ **The report must include, but is not necessarily limited to:**
 - a. Demographic information of apprentices;
 - b. Description of the activities, equipment and/or programs paid for by the funds
 - c. Registration by sponsor and all apprentices in the IowaWORKS data management system and RAPIDS;
 - d. County or counties served;
 - e. Total number of apprentices served by each program;
 - f. Number of apprentices enrolled within the various healthcare program pathways
Apprentices for this program are defined as high school/adult apprentices registered with the Department of Labor. (SLRF required).
 - g. Number of apprentices who complete the registered apprenticeship program and earn an industry-recognized credential and/or degree;
 - h. Number of apprentices exiting the program without completing a pathway;
 - i. Number of apprentices earning college credits in a health science program as part of the registered apprenticeship program;
 - j. Number of apprentices that matriculate into a post-secondary health science program upon completion of the registered apprenticeship program;
 - k. The number of apprentices gaining employment in a health occupation upon completion of the registered apprenticeship program;
 - l. The number of apprentices completing the registered apprenticeship program.
Apprentices for this program are defined as high school/adult apprentices registered with the Department of Labor. (SLRF required)
 - m. Percentage comparison of open positions available associated with each pathway prior to the start of the program and after completion

***Not all inclusive; additional reporting data may be required**

"With Great Grants
comes Great
Responsibility"

~ Debra Fox



Procurement Policy

All successful applicants will be required to provide a copy of their procurement policy to IWD along with the return of their executed agreement. A procurement policy template will be provided upon request; however, it is the successful applicant's responsibility to consult with qualified and knowledgeable legal counsel to determine any specific rules or requirements that apply to their individual circumstances.

What does a Procurement Policy do?

The purpose of a procurement policy is to ensure that best value – the most advantageous balance of price, quality, and performance – is obtained when purchasing business-related products and services, and to minimize fraud, waste, and abuse in purchasing.

SAM.gov Registration & Activation

All awarded applicants will be required to have an active SAM.gov unique code (previously the DUNS Number). If you do not have a SAM.gov code, you will be required to register and activate a SAM.gov code before your agreement will be fully executed. Please visit SAM.gov for more information:



You have reached SAM.gov, an official website of the U.S. government. There is no cost to use this site.

The unique entity identifier used in SAM.gov has changed.

On **April 4, 2022**, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov).

- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID.
- Existing registered entities can find their Unique Entity ID by following the steps [here](#).
- New entities can get their Unique Entity ID at SAM.gov and, if required, complete an entity registration.

I manage an entity. What do I need to do?

For more information about this transition, visit [SAM.gov](https://sam.gov) or the Federal Service Desk, [FSD.gov](https://fso.dhs.gov). You can search for help at FSD any time or request help from an FSD agent Monday–Friday 8 a.m. to 8 p.m. ET

Project Design

Why Health Care?

- ❑ **The Health Care and Social Assistance Industry has the highest number of job openings in Iowa**
- ❑ **As of November 7, 2022, health care careers represented 4 of the top 10 job postings on www.iowaworks.gov**
- ❑ **Of those top 10 Nursing positions were the top three occupations.**
- ❑ **The Health Care and Social Assistance Industry is Iowa's second largest employing industry**



Project Design

IWD requires applicants for this grant to cultivate partnerships to fulfill project activities and outcomes. Eligible applicant partnerships must be comprised of, at a minimum, an applicant and a Related Training Instruction (RTI) provider such as a high school, community college, universities, or other accredited third-party training provider.

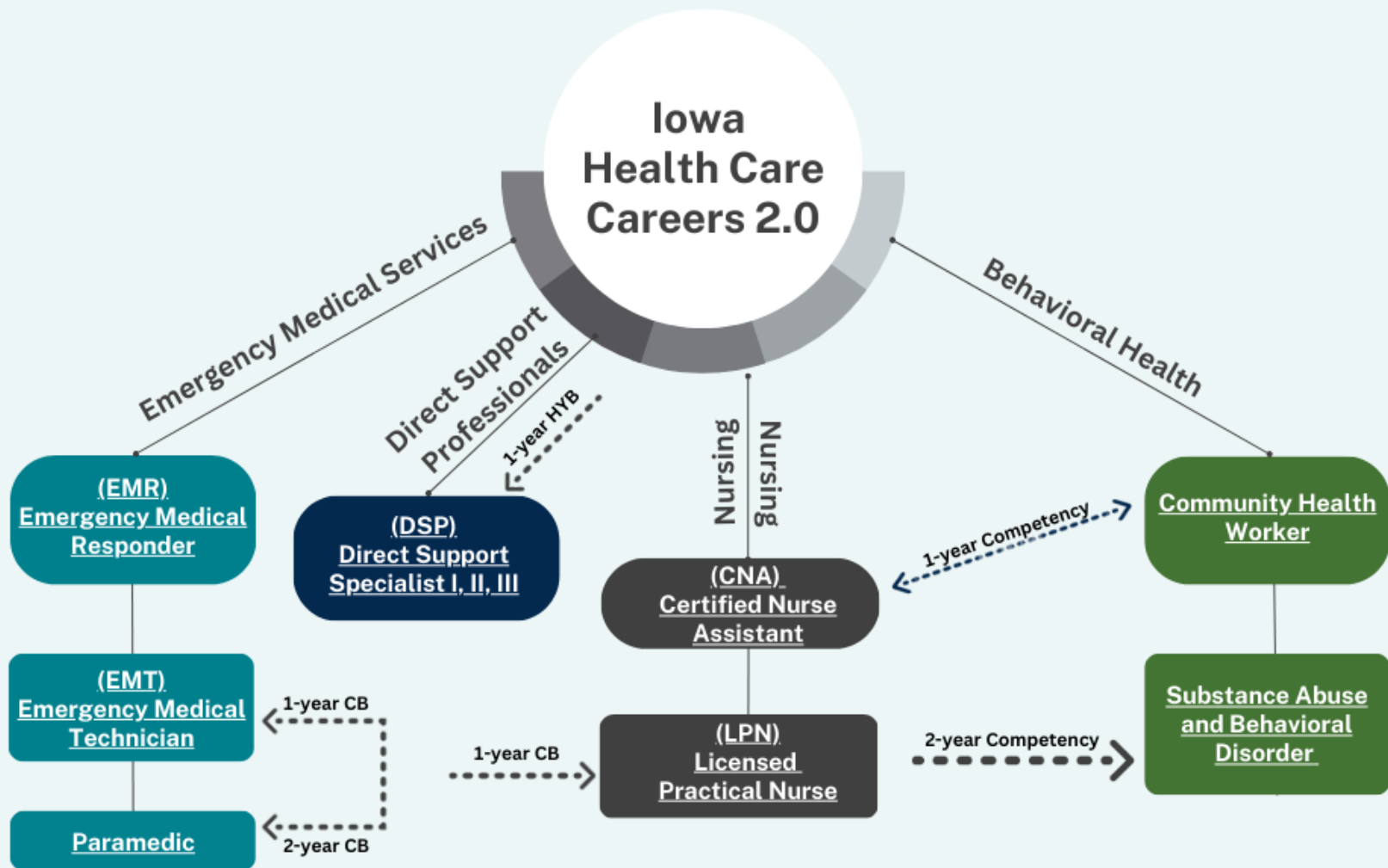
Show us your:

Creativity

Innovation

Ingenuity

*** Grantees must comply with all occupational specific licensing and certification requirements as well as all DOL Office of Apprenticeship Program Requirements.**



***Registered Apprenticeship Programs must adhere to all Iowa occupation and licensing requirements. If you have specific questions pertaining to licensing requirements, please contact the specific licensing board.**

5 Core Components of a Registered Apprenticeship Program:

- ❑ Business Involvement
- ❑ Structured On-the-Job Learning
*mentors
- ❑ Related Training Instruction
- ❑ Rewards for Skill Gains
- ❑ National Occupational Credential

I must ask... what in the world is a Registered Apprenticeship?

“A Registered Apprenticeship is an industry-driven, high-quality career pathway where employers can develop and prepare their future workforce, and individuals can obtain paid work experience, classroom instruction, mentorship, and a portable credential.”



Here are some **AWESOME** Partners & Organizations that you will likely find yourself and your organization working with to develop your Registered Apprenticeship Program(s):

➤ Iowa High Schools

- Can play a central role in many ways. They can participate in the design of curriculum and, in many instances, provide the technical classroom instruction. Different high school programs and personnel can also play specific roles.

➤ Iowa Community Colleges & Universities

- Colleges are also a key source for curriculum development and may deliver technical coursework to students. Colleges and high schools can also work together to ensure that students can attain industry-recognized credentials and certifications, and – whenever possible – to receive college credits for the apprenticeship related coursework taken in high school.

➤ Iowa Occupational Licensing Boards

- The mission of the professional boards is to protect the public health, safety and welfare by licensing qualified individuals and enforcing Iowa's statutes and administrative rules fairly and consistently.

➤ Department of Labor – Office of Apprenticeship

- Registers and oversees programs in states without a recognized State Apprenticeship Agency (SAA) through state field offices. In some circumstances, OA may register a program in a state with an SAA.

➤ Iowa Workforce Development

- Workforce agencies, can provide support for apprenticeship programs in several ways: developing, in concert with industry experts, the frameworks for curriculum and competencies in various industries; providing knowledge about applicable state laws, such as child labor and workers' compensation requirements; helping with building partnerships and connecting with businesses; and supplying funding, outreach and marketing materials to promote and support local programs.

Scoring Rubric

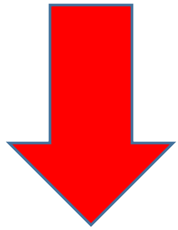
Project Service Area	10 Points
Project Need and Demonstration of how proposal addresses need	20 Points
Program Design	30 Points
Performance Measures	20 Points
Organizational Capacity and Sustainability	10 Points
Budget	10 Points
Total	100 Points

Review and Selection Process: A review team will use the criteria listed in this section to review applications under this funding announcement.

Applicant Clarification: Some applicants may receive requests to provide clarifying information and/or make changes to their application including changes to the budget. This information is used by IWD staff in making funding recommendations. Applications may be recommended for funding even if they are not asked clarification questions. A request for clarification does not guarantee a grant award. Failure to respond to requests adequately and in a timely manner may result in the removal of applications from consideration.

Selection for Funding: Decisions to award grants and the funding levels will be determined per application based upon compliance with the requirements of this funding announcement. Applicants may be selected to enter into a grant agreement, finalizing grant terms, budget, scope-of-work provisions, at which time the final decision to make a grant award will be made. Submission of an application is not a guarantee of an award.

Where Do I Apply?



www.iowagrants.gov

What's Next?

- Interested applicants need to register and complete their online application at www.iowagrants.gov
- Utilize the Appendices for guidance
 - Appendix A – Application Guidance
 - Appendix B – IowaGrants.gov New User Guide
 - Appendix C – Estimated Pathway / Program Cost

Deadline for Applications is:

Thursday, March 9, 2023, at Noon.

Appendix A: Application Guidance

APPENDIX A: Application Guidance

Please review the following guidance when preparing your grant application in IowaGrants.gov. The application gathers general information, narratives, budget information, and attachments. Each section includes prompts that must be addressed.

General Information

Complete Cover Sheet-General Information. On this form, applicants will enter basic information about their organization including:

- Contact information of your organization's Authorized Representative
- Contact information of your organization's Fiscal Officer/Agent
- Identification of County(ies) participating, involved, or affected by the proposal
- Identification of Congressional District(s), Iowa Senate District(s), and Iowa House District(s) involved or affected by the proposal.

Complete Project Information. On this form, applicants will enter basic information about their application including:

- Legal Organization Name
- Organization type (Government, Nonprofit, Institute of Higher Education, Business, etc.)
- Business Address
- Contact information of person for program
- A Descriptive Project Title
- Project's proposed start and end dates
- Amount requested

Project Description

- Provide a summary (no more than 5 sentences) that tells us what you are proposing, the project goal(s) and anticipated outcomes.

Project Service Area

- Describe the geographic service area including employees and the populations to be served through the project
- Include relevant demographic information for clear understanding of service area and potential apprentices

Appendix B: IowaGrants.gov New User Registration Instructions

Watch this 4 min video <https://dom.iowa.gov/iowa-grants-login>

APPENDIX B: IowaGrants.gov New User Registration Instructions

Are you new to IowaGrants.gov? Follow these basic instructions to create an account and begin your grant application.

1. Watch this 4 min video <https://dom.iowa.gov/iowa-grants-login>.
2. Go to www.iowagrants.gov
3. Always select the blue button “Click Here to Access Single Sign On Tool” no matter if this is your first time accessing the system or you’re already registered.
4. Do not use the “enter your user ID and password” options
5. If you do not have an account, select “Sign Up” at the bottom of the screen.
6. Enter your first name, last name and valid email address.
7. Complete the Set Up for security methods, including setting your password.
8. Verify your email and enter the verification code that was sent by the system. This email is sent by Admin@id.iowa.gov. This provides you with a one time code to complete the verification process.
8. Complete your registration by entering your contact information on the Registration page. Enter your basic information and select your Program Area of Interest. While the system instructions do not make this clear, it is important that you select a program area of interest from the drop-down list. This will expedite registration.

Appendix C: Estimated Educational Program Cost

Occupation	Length of Program & Training Requirements	Cost Per Credit Hour	Program Tuition & Costs <i>*Books not included</i>	Licensing Entity	Additional Requirements & Prerequisites
Emergency Medical Responder	25 hours of lecture & 20 hours of lab	\$185	NIACC: \$876	IHHS (BETS)	
Emergency Medical Technician	70 hrs. of lecture; 60 hrs. of lab; 18 clinical hrs.; 12 hrs. ambulance ride time	\$185 \$208	NIACC: \$2070 DMACC: \$1100	IHHS (BETS)	<ul style="list-style-type: none"> ✓ Must be 17 to start program & 18 to work. ✓ Training must be at one of 19 providers authorized by IDPH
Paramedic	2 semesters of classroom training; 284 hours hospital clinical time, 360 hours supervised internship; 12 calendar months	\$208 \$216.5	*UIHC: \$8000 DMACC: \$9200 IA Central: 129792	IHHS (BETS)	<ul style="list-style-type: none"> ✓ IA EMT Certification (NREMT) ✓ HS grad or equivalent ✓ Must be 17
Certified Nursing Assistant	State approved 75-hour CNA Training Program. First 45 hours are classroom/lab and 30 hours of clinical at nursing facility & must pass the nurse aide competency exam.	\$208 \$206.5 \$187	*DMACC: \$549 *NICC: \$625 *EICC: \$654	IA Health Facilities (DIA)	<ul style="list-style-type: none"> ✓ Must be 16 ✓ Criminal background check req. ✓ Must have HSD or equivalent to apply for certification.
Licensed Practical Nurse	2-3 Terms (Approx. 41 – 46 credit hours to complete diploma).	\$210 \$196	*Hawkeye CC: \$8428 * IA Lakes CC: \$9016	IA Board of Nursing	<ul style="list-style-type: none"> ✓ Must be 18 and have HSD ✓ Must pass the National Council Licensure Examination-Practical Nurse (NCLEX-PN) in Iowa.


* Indicates total amount does NOT include books and other materials. Program cost and tuition are estimates only and may not reflect exact program costs



Iowa Health Careers Registered Apprenticeship Program 2.0

Thank you for attending today's webinar!

Visit www.earnandlearniowa.gov to view the full Notice of Funding Opportunity and referenced Appendices.



Visit www.iowagrants.gov to start your IHC 2.0 application today.

Your Iowa Workforce Development IHC 2.0 Technical Assistance Team

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<p>Linda Fandel, Governor's Liaison for Work-Based Learning Cell: 515.802.0989 Email: linda.fandel@iwd.iowa.gov</p>	<p>U.S. Department of Labor Office of Apprenticeship 515.284.4690</p>

QUESTIONS?