

## Regulatory Analysis

### 871 Chapter 43

#### PETITIONS FOR RULE MAKING

##### *Purpose and Summary*

871.43 provides Iowa Workforce Development's rules on Petitions for Rule Making.

##### *Analysis of Impact*

1. Persons affected by the proposed rulemaking:
  - Classes of persons that will bear the costs of the proposed rulemaking:  
General Public
  - Classes of persons that will benefit from the proposed rulemaking:  
General Public
2. Impact of the proposed rulemaking, economic or otherwise, including the nature and amount of all the different kinds of costs that would be incurred:
  - Quantitative description of impact:  
None.
  - Qualitative description of impact:  
None.
3. Costs to the State:
  - Implementation and enforcement costs borne by the agency or any other agency:  
None.
  - Anticipated effect on state revenues:  
None.
4. Comparison of the costs and benefits of the proposed rulemaking to the costs and benefits of inaction:  
Not applicable.
5. Determination whether less costly methods or less intrusive methods exist for achieving the purpose of the proposed rulemaking:  
Not applicable.
6. Alternative methods considered by the agency:
  - Description of any alternative methods that were seriously considered by the agency:  
Not applicable.
  - Reasons why alternative methods were rejected in favor of the proposed rulemaking:  
This provides Iowa Workforce Development's rules on Petitions for Rule Making.

*Small Business Impact*

If the rulemaking will have a substantial impact on small business, include a discussion of whether it would be feasible and practicable to do any of the following to reduce the impact of the rulemaking on small business:

- Establish less stringent compliance or reporting requirements in the rulemaking for small business.
- Establish less stringent schedules or deadlines in the rulemaking for compliance or reporting requirements for small business.
- Consolidate or simplify the rulemaking’s compliance or reporting requirements for small business.
- Establish performance standards to replace design or operational standards in the rulemaking for small business.
- Exempt small business from any or all requirements of the rulemaking.

If legal and feasible, how does the rulemaking use a method discussed above to reduce the substantial impact on small business?

Not applicable.

*Text of Proposed Rulemaking*

**871—43.1 (17A,84A) Petition for rule making.** Any person may file a petition for rule making with the Department of Workforce Development at 1000 East Grand Avenue, Des Moines, Iowa 50319. A petition is deemed filed when it is received by that office. The agency should provide the petitioner with a file-stamped copy of the petition if the petitioner provides the agency an extra copy for this purpose. The petition must be emailed, typewritten, or legibly handwritten in ink, and should substantially conform to the following form:

DEPARTMENT OF WORKFORCE DEVELOPMENT	
Petition by (Name of Petition) for an (adoption, amendment, or repeal) of rules relating to (state subject matter).	} PETITION FOR RULE MAKING

The petition should provide the following information:

1. A statement of the specific rule-making action sought by the petitioner, including the text or a summary of the contents of the proposed rule or amendment to a rule, and, if it is a petition to amend or repeal a rule, a citation and the relevant language to the particular portion or portions of the rule proposed to be amended or repealed.
2. A citation to any law deemed relevant to the agency’s authority to take the action urged or to the desirability of that action.
3. A brief summary of petitioner’s arguments in support of the action urged in the petition.
4. A brief summary of any data supporting the action urged in the petition.

5. The names and addresses of other persons, or a description of any class of persons, known by petitioner to be affected by, or interested in, the proposed action which is the subject of the petition.

6. Any request by petitioner for a meeting provided for by rule 43.4(17A,84A).

**43.1(1)** The petition should be dated and signed by the petitioner or the petitioner's representative. It should also include the name, mailing address, and telephone number of the petitioner and petitioner's representative, and a statement indicating the person to whom communications concerning the petition should be directed.

**43.1(2)** The agency may deny a petition because it does not substantially conform to the required form.

**871—43.2 (17A,84A) Briefs.** The petitioner may attach a brief to the petition in support of the action. The agency may request a brief from the petitioner or from any other person concerning the substance of the petition.

**871—43.3 (17A,84A) Inquiries.** Inquiries concerning the status of a petition for rule making may be made to the director of the Department of Workforce Development, 1000 East Grand Avenue, Des Moines, Iowa 50319.

**871—43.4 (17A,84A) Agency consideration.**

**43.4(1)** Within 14 days after the filing of a petition, the agency should submit a copy of the petition and any accompanying brief to the administrative rules coordinator and to the administrative rules review committee. Upon request by petitioner in the petition, the agency should schedule a brief and informal meeting between the petitioner and the agency, a member of the agency, or a member of the staff of the agency, to discuss the petition. The agency may request the petitioner to submit additional information or argument concerning the petition. The agency may also solicit comments from any person on the substance of the petition. Any person may submit comments on the substance of the petition.

**43.4(2)** Within 60 days after the filing of the petition, or within any longer period agreed to by the petitioner, the agency should in writing, deny the petition and notify petitioner of its action and the specific grounds for the denial, or grant the petition and notify the petitioner that it has instituted rule-making proceedings on the subject of the petition. Petitioner is deemed notified of the denial or grant of the petition on the date when the agency mails or delivers the required notification to petitioner.

**43.4(3)** Denial of petition because it does not substantially conform to the required form does not preclude the filing of a new petition on the same subject that seeks to eliminate the grounds for the agency's rejection of the petition.

**871—43.5 (17A) Criticism of agency rule.** The Division Administrator of the Division of Unemployment Insurance Services, Department of Workforce Development, 1000 East Grand Avenue, Des Moines, Iowa 50319, is designated as the office where interested persons may submit criticism by mail regarding a rule of the Department of Workforce Development. A criticism of a specific rule must be more than a mere lack of understanding or a dislike of a rule. To constitute a criticism of a rule, the criticism must be in writing, indicate it is a criticism of a specific rule, be signed by the complainant, not be part of any other filing with the Department of Workforce Development, and have a rational basis. All requests for criticism received on any rule will be kept

in a separate record for a period of five years by the decision of unemployment insurance services and be a public record open for public inspection. All requests for criticism must be in the following format:

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF UNEMPLOYMENT INSURANCE SERVICES

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(NAME OF PERSON SUBMITTING CRITICISM)	}	CRITICISM OF (SPECIFY RULE THAT IS UNDER CRITICISM).
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Name, address, telephone number and signature of person submitting the criticism.

Reasons for criticism: