



Office of Apprenticeship

Teacher Paraeducator Registered Apprenticeship 2.0

Ashleigh Vize, TPRA Program Coordinator
Patrick Rice, Grants Administrator Bureau Chief

Welcome!

Please submit your questions in the meeting chat 😊.

A complete Q&A, webinar recording, and slideshow will be available on Iowa Workforce Development's TPRA webpage in a few days.

Link: <https://workforce.iowa.gov/apprenticeship/funding/tpra>

Agenda

- IWD TPRA Team
- Critical Dates
- Grant Purpose & Award Type
- Eligibility
- Funding Priority
- Registered Apprenticeship Overview
- Performance Measures
- Grant Overview & Award Information
- Application Guidance & Scoring Criteria
- IowaGrants.gov
 - Video
 - Grant Application



Grant & Registered Apprenticeship Supports

Ashleigh Vize, Program Coordinator

- Primary Point-of-Contact
- Program Support
- Grant Compliance Monitoring

Patrick Rice, Grants Administrator Bureau Chief

- Grant Application, IowaGrants.gov Support
- Funds Management
- Contracts & Addendums

Registered Apprenticeship Program Coordinators

- Program Building
- Database Assistance
- Registered Apprenticeship Compliance Reviews



Critical Dates

- **Applications Open:** Nov. 1, 2024
- **Application Deadline:** December 2, 2024 at 2:00 PM
- **Link:** [iowaGrants.gov](https://iowagrants.gov)



Grant Purpose

The purpose of this award is to enable Iowa Workforce Development (IWD) to award grant funding to support Iowa Community School Districts in developing new K-12 Teacher and Paraeducator Registered Apprenticeship programs to assist in addressing the negative impact of learning loss related to the effects of the COVID-19 pandemic and teacher and paraeducator shortages across the state.



Funding & Award Type

Source of Funding: 21.027 American Rescue Plan-Coronavirus State and Local Fiscal Recovery Funds as well as supplemented by additional funding from the State of Iowa.

Program Authority: IWD's authority to award these grants may be found in the American Rescue Plan Act of 2021, (H.R.1319), as delegated by Governor Kim Reynolds pursuant to her authority under the same act.

Award Type: A beneficiary program that will directly benefit awarded districts.



Eligibility

- Iowa public school districts as a stand-alone applicant serving as a sponsoring district.
 - Sponsoring district may form a consortium with up to 4 partner districts (Max. 5 districts per consortium)
 - District partners will need to enter into a letter of commitment with sponsoring district.
 - Must enter into an agreement with one accredited two-year community college for Teacher Aide I pathway and/or one accredited four-year college or university for K-12 Teacher pathway.
- Prior to submission of grant application, applicants must register with SAM.gov and maintain an active registration throughout the grant award period.

*Iowa school districts that are awardees or partner districts within a consortium that are currently participating in TPRA are **ineligible** for this award.*



Funding Priority

1. Iowa public school districts that demonstrate a significant need for additional paraeducators and certified teachers.
 - Documentation of current and/or future openings
2. Documentation of high percentage of free and reduced lunch participation



Registered Apprenticeships (RA)

- Registered Apprenticeship is an industry-led, high-quality career pathway where **employers** can develop and prepare their future workforce.
- Registered Apprenticeships are industry-vetted and approved and validated by the U.S. Department of Labor or a State Apprenticeship Agency (like IOWA!)
- Registered Apprenticeships create access to larger talent pools of workers that have been trained for entry-level to management positions, thereby meeting industry demands and reducing unemployment rates across the country.



Components of RA



Registered Apprenticeship- What Will I Do?

- Determine if applying as a single sponsoring district or as a consortium
- Select pathway offerings
- Select Related Training Instruction Provider
- Complete and Submit Application
- Recruit Apprentices
- Recruit and Assign Mentors
- Design Program RA Standards (with Apprenticeship Program Coordinator)
 - On-the-Job Learning Competencies
 - Wage Progression Schedule
 - Related Training Instruction
- Sign Memorandum of Understanding with Related Training Instruction Provider
- Build Program Structure
- Register Apprentices
- Track Performance Measures
- Complete Grant Reporting



Registered Apprenticeship-Program Pathways

Pathways: Teacher Aide I & K-12 Teacher

- **Teacher Aide I:** 2 Years, Competency Based
 - Must be at minimum 18 years old and employed within the district as a paraeducator or associate.
 - Earn paraeducator certification and credit toward AA degree
- **K-12 Teacher:** 3 Years, Competency Based
 - Must be at minimum 18 years old and employed within the district as a paraeducator or associate (**Cannot be employed as a Substitute Teacher/Long-Term Substitute Teacher*).
 - Must have at minimum an AA or BA (**BA cannot be in education or instruction*) prior to registering for pathway.
 - Earn credit toward BA in Education, Iowa teacher licensure, and additional endorsements

Registered Apprenticeship-Related Training Instruction

Memorandum of Understanding (MOU): Awardees must enter into a Memorandum of Understanding (MOU) with **one** community college for the Teacher Aide pathway and/or four-year college or university for K-12 Teacher pathway (up to 2 total) demonstrating a partnership for the Related Training Instruction (RTI) component of the registered apprenticeship.

- Selected RTI Provider will serve all districts within a consortium.
- Partner districts within a consortium must also have MOU agreement with the RTI provider.
- Iowa RTI providers with online coursework options are highly encouraged.

Registered Apprenticeship-Related Training Instruction

Related Training Instruction: Must be reviewed and approved by the Iowa Dept. of Education, Iowa Board of Educational Examiners, and Iowa Office of Apprenticeship.

- Buena Vista University
- Central Campus Des Moines
- Clarke University
- DMACC
- Eastern Iowa Community Colleges
- Grandview University
- Indian Hills Community College
- Iowa Central Community College
- Iowa Valley Community Colleges
- Iowa Western Community College
- Kirkwood Community College
- Morningside University
- Mt. Mercy
- Northeast Iowa Community College
- Northwest Iowa Community College
- Northwestern College
- RAPIL
- Southwestern Community College
- University of Dubuque
- University of Iowa
- University of Northern Iowa
- Upper Iowa University
- Western Governors University
- Western Iowa Tech Community College
- William Penn University



Performance Measures

Awardees will need to ensure organizational capacity to track the following performance measures:

- Current wages (including anticipated wage increases) for each apprentice
- Number of registered apprentices
 - Enrolled from an underrepresented population
 - Earning a credential
 - Earning an endorsement
 - Completing the program
- Each apprentice's on-the-job learning competencies and progress
- Hours of related training instruction
- Mentor assignment

Grant Overview- Award Information

Estimated Award Amounts: Award amounts are based on the number of anticipated apprentices and the amount of available funding.

- **Paraeducator:** Maximum \$32,800 per apprentice, 4 semesters
- **K-12 Teacher:** Maximum \$38,000 per apprentice, 4 semesters



Unutilized Funding : May be used to increase program participation but cannot be added to increase maximum apprentice award amounts.

State/Federal Match Requirement: There is no state or federal match requirement or cost sharing.

Grant Overview-Use of Funds

Grant funds are intended to be used for:

- Tuition, Books, and Fees- Public rates of tuition and fees at a two-year, accredited community college and/or a four-year, accredited college or university.
- Wages – District employees who are Registered Apprentices within the district's Teacher Aide I and K-12 Teacher Registered Apprenticeship program.
- Other Uses?

Grant Overview-Project & Award Periods

- **Project Period:** Feb. 15, 2025-June 30, 2026
 - Reporting and Financial Periods

Reporting & Financial Period	Report	Due Date (No later than)
2/15/2025-05/31/2025	Semester	June 30, 2025
06/01/2025-08/30/2025	Semester	September 30, 2025
09/01/2025 – 12/31/2025	Semester	January 31, 2026
01/01/2026-06/30/2026	Semester	August 31, 2026
2/15/2025-6/30/2026	Final Report	August 31, 2026

- Requirements of the registered apprenticeship program may extend beyond the period of performance for this award. Expenses incurred with continued participation after June 30, 2026 will be the responsibility of the district.

Grant Overview-Reporting Requirements

Semester Grant Report: At the end of each semester, Awardees will provide a progress report for their active apprentices for the grant performance period.

Total # of Teacher Aide Apprentices Completers	Total # of K-12 Teacher Apprentices Completers	Total # of K-12 Teacher Apprentices receiving endorsements	Total # of all active Apprentices

Date	TPRA Grantee	Employer Partner	First Name of Apprentice	Last Name of Apprentice	RAPIDS ID #	Pathway	Status	Dropped Date	Completed Date
08.25.24	Sponsor District (Hogwarts CSD)	Hogwarts CSD	Harry	Potter	IA2023003123	Teacher Aide 1	E		
08.25.24	Hogwarts CSD	Ministry of Magic CSD	Dolores	Umbridge	IA2024001234	K-12 Teacher	D	1/8/2024	
08.25.24	Hogwarts CSD	Azkaban CSD	Sirius	Black	IA2022001212	K-12 Teacher	C		5/17/2024



Grant Overview-Reporting Requirements

Financial Reimbursement Requests: Awardees will submit employment verification and RTI enrollment letters per semester with each reimbursement request.

- Employment Verification Letter- Letter from Awardee or partner district verifying the below during the performance period.
 - Job Title
 - Hourly Wage
- RTI Enrollment Letter- Letter from RTI provider verifying enrollment and completed credits during performance period.

Grant Application-Scoring Criteria

Appendix A: Use Appendix A of the Notice of Funding Opportunity when completing your grant application.

Project Service Area	10 Points
Project Need and Demonstration of how proposal addresses need	20 Points
Program Design including Sustainability	25 Points
Performance Measures	30 Points
Organizational Capability	10 Points
Budget	5 Points
Total	100 Points

Priority Points: Up to 6 additional points will be awarded to applicants that prove to meet the previously listed priorities. Supporting documentation must be submitted under *Other Attachments* as a combined PDF attachment.

Grant Application-Scoring Criteria

- **Review and Selection Process:** A review team selected by Iowa Workforce Development will use the scoring criteria to review applications.
- **Applicant Clarification:** Some applicants may receive requests to provide clarifying information including changes to the budget.
 - Used by Iowa Workforce Development to make funding recommendations.
 - Applications may be recommended for funding even if they aren't asked for clarifying information.
 - Request for clarification does not guarantee a grant award.
- **Selection for Funding:** Determined per application based on compliance with requirements and available funding.
 - Applicants may be selected to enter into a grant agreement, finalizing grant terms, budget, scope of work
 - Submission of an application and/or budget does not guarantee of an award or the full amount requested.

How to Apply- Appendix B

1. Watch this 4-minute video- <https://dom.iowa.gov/iowa-grants-login>
2. Go to www.iowagrants.gov
3. Always select the blue button 'Click Here to Access Single Sign on Tool' no matter if this is your first time accessing the system or you're already registered.
4. Do not use the 'enter your user ID and password' options.
5. If you do not have an account, select 'Sign Up' at the bottom of the screen.
6. Enter your first name, last name, and valid email address.
7. Complete the set up for security methods including setting your password.
8. Verify your email and enter the verification code that was sent by Admin@id.iowa.gov. This provides you with a one-time code to complete the verification process.
9. Complete your registration by entering your contact information on the registration page. Enter your basic information and select your Program Area of Interest. While the system instructions do not make this clear, it is important that you select a program area of interest from the drop-down list. This will expedite registration. You will receive a confirmation email once approval is complete.



Helpful Links

[Iowa Office of Apprenticeship](#)

[IowaGrants.gov](https://iowagrants.gov)

[IWD Teacher Paraeducator
Registered Apprenticeship](#)

[SAM.gov](https://sam.gov)

[Iowa Workforce Development](#)

[IowaWORKS](https://iowaworks.com)

[Federal Register Pandemic Relief
Programs \(31 CFR 35\)](#)

[SLFRF Compliance & Reporting
Guidance](#)

Thank You!

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