

Employer Notification to Employees of the Availability of Unemployment Compensation

Unemployment Insurance (UI) benefits are available to workers who are unemployed and who meet the requirements of state UI eligibility laws. A UI claim may be filed in the first week employment ends or work hours are reduced. For assistance or more information about filing a UI claim, call 1-866-239-0843 or visit www.workforce.iowa.gov.

Iowa Workforce Development (IWD) will ask the following information as part of your application claim:

1. Social security number
2. Last Employer Information
 - a. Name, payroll address and telephone number of your last employer
 - b. Start and end dates of your last job
 - c. Whether or not you will receive vacation pay, severance, etc.
3. Alien registration number (if not a U.S. citizen or permanent refugee)
4. DD-214 if you served in the U.S. Military during the last 18 months. For older versions that utilize social security number, you will need the Member 4 copy. For new versions that utilize a DOD ID number you will need the Service Copy.
5. ID Verification - Verifying your identity through ID.me
6. Standard Form 8 (SF-8) if you worked for the federal government in the last 18 months
7. Dependent Information (If applicable)
 - a. Name(s), date(s) of birth, and social security number(s) of any dependents that are claimed as exemptions on your federal income tax return
 - b. Spouses may be claimed as a dependent if their gross wages (excluding self-employment) were \$120.00 or less in the week prior to filing your claim

To file a UI claim online, visit: www.workforce.iowa.gov If you have questions about the status of your UI claim, please call the state UI agency at 1-866-239-0843 or e-mail uiclaimshelp@iwd.iowa.gov.

