



Office of Apprenticeship

84E: Iowa Apprenticeship Act

January 2025 Pre-Application Webinar

Housekeeping

Agenda

- Support and IWD Contacts
- Award and Funding Overview
- Eligibility to Apply
- How the grant will work
- How to apply
- What can be reimbursed
- Questions

Support Team from IOA/IWD



Ann Hoepfner
*Workforce Program
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Patrick Rice
*Grants Administrator
Bureau Chief-IWD*



Deb Fox
*Lead Apprenticeship Program
Coordinator (APC) for IOA*



Kolby Knupp
IOA Program Manager

Grant Overview

Award and Funding

- The purpose of the Iowa Apprenticeship Act (84E) grant is to provide financial assistance to sponsors who conduct and maintain an apprenticeship program that has been registered and meets Iowa Office of Apprenticeship and Department of Labor specific requirement standards. Funds awarded may only be used to help cover the cost of conducting and maintaining an apprenticeship training program with in-person classroom training.
- The State of Iowa has appropriated \$3,000,000 for FY2025 to support the growth of registered apprenticeship programs. This is a reimbursement grant; the expenses that will be reimbursed are those that directly serve the apprentice and the apprenticeship program. Documentation of each expense will be required.

Eligibility

Eligibility to Apply

- ❑ Applicants must have an Iowa-based apprenticeship program registered in the RAPIDS system for apprentices employed at Iowa worksites.
- ❑ Applicants must have at least one apprentice with a status of “Registered” in the RAPIDS system on December 31, 2024.
- ❑ Applicants must provide proof of a minimum of 100 in-person related training instruction hours during the 2024 calendar year, per apprentice, to qualify for funding.
- ❑ Only registered apprentices who reside in Iowa are eligible to be included in a sponsor’s application for funding.
- ❑ A qualified registered apprentice that may be included in the applicant’s total apprentice count is defined as an active registered apprentice on December 31, 2024, or an apprentice that completed their registered apprenticeship program during the 2024 calendar year.

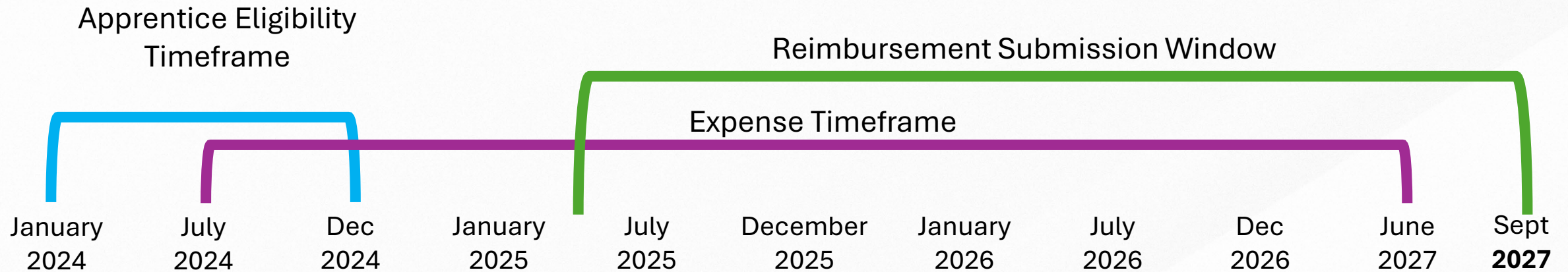
Eligibility to Apply, continued

- ❑ Applicants must comply with all applicable provisions of state and federal laws pertaining to nondiscrimination, sexual harassment, and equal employment opportunity.
- ❑ Applicants receiving 84F funding during the same fiscal year will not be eligible for 84E funds.
- ❑ Applicants must apply through IowaGrants.gov utilizing the approved and provided forms.

Reimbursement

Reimbursement Vs. Eligibility Period

- An eligible Sponsor must have had at least one apprentice in their program as of December 31, 2024
- A sponsor can submit reimbursement for expenses accumulated between July 1, 2024 - June 30, 2027, and while there was an active apprentice



Reimbursable Expenses

- ❑ Reimbursement of wages for the registered apprentice(s) while participating in On-the-Job Learning (OJL)
- ❑ Reimbursement of the salary/wages for a Registered Apprenticeship Coordinator or a Program Manager (while there is at least one registered apprentice participating).
- ❑ Related Instruction tuition and associated fees for active and registered apprentices
- ❑ Related Instruction materials (e.g., textbooks, curriculum, etc.) for active and registered apprentices
- ❑ Related Instruction instructor salaries (while there is at least one registered apprentice participating)
- ❑ Registered Apprenticeship single purchase of equipment/supplies not exceeding \$5,000.
 - Items such as, but not limited to:
 - Tools
 - Protective apparel or materials (e.g. PPE, gloves, uniforms)
 - Laptops/Computers
- ❑ In-State travel lodging expenses (must follow 2025 DAS reimbursement policies)
- ❑ In-State Conference fees for a registered apprentice

Application & Review

What is required in the application?

General Information:

- Program Contact Name
- Program E-Mail Address
- Legal Organization Name (as shown on your W-9)
- Business Address (No P.O Box)
- RAPIDS Program #
- Agreement to fulfilling Environmental & Worker Safety Affidavit
- Agreement of Employed at Iowa Work Site
- Agreement of Use of Iowa Apprenticeship Training Grant

Grant specific Information:

- Total number of qualified registered apprentices (apprentices included in the applicant's total apprentice count are defined as an active or completed apprentice during the most recent training year)
- Iowa residency for all apprentices verified via the RAPIDS database system.
- Proof of a minimum of 100 in-person related training hours per registered apprentice claimed.
- Proof of active Registered Apprenticeship program in good standing with the Department of Labor Office of Apprenticeship.

IowaGrants.gov



IOWA GRANTS

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IowaGrants.gov

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Announcements

NEW LOGIN PROCESS

All IowaGrants users must login using the Single Sign On Tool via the blue button titled '[Click here to Access Single Sign on Tool](#)'. Do not use the gray 'Disabled' section to login.

Login & Registration Instructions

If you are registering for the first time, please follow the instructions below:

Text: <https://dom.iowa.gov/media/149/download?inline>

Video: <https://youtu.be/OHE2ijDwQ2c>

Apprentice Data Template



Office of Apprenticeship

84E 2025 Registered Apprenticeship Apprentice Data

List apprentices with a "Registered" status in RAPIDS on December 31, 2024 or who were updated to "Completed" status in RAPIDS in the 2024 Calendar Year.

Please note: Apprentice information listed below will be verified with data entered in RAPIDS. IOA team will reach out for any conflicting information.

Status "R" apprentices are showing a RAPIDS status of "Registered" and were active apprentices on December 31, 2024.

Status "C" apprentices are showing a "Completed" status in RAPIDS and who completed their Registered Apprenticeship program at any time during the 2024 calendar year.

Do not include apprentices that withdrew, dropped out, suspended or canceled their participation in their Registered Apprenticeship Program.

| Apprentice RAPIDS ID:IA - Year - 6 digits | Apprentice First Name | Apprentice Last Name | Apprentice Occupation | State of Residence of Apprentice | Status of Apprentice "R" or "C" | Year Apprentice Started | Apprentice Expected Completion Date | Total In-Person Related Instruction (RI) hours completed between Jan 1, 2024-Dec 31, 2024 for |
|---|-----------------------|----------------------|-----------------------|----------------------------------|---------------------------------|-------------------------|-------------------------------------|---|
| IA2024-001111 | John | Smith | Electrician | IA | R | 2024 | 2026 | 125 |
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Next Steps & Timeline

Next Steps/Timeline

| Dates | Actions |
|--------------------------------|---|
| Friday, January 31, 2025 @ 2PM | Grant Application closes |
| February 2025 | Grant Scoring and Review <ul style="list-style-type: none">• Additional follow up and communication may be requested• Important to respond timely to address any inconsistencies in eligible apprentices from 2024 |
| March 2025 | Anticipated Grant Award Announcement from IWD <ul style="list-style-type: none">• Grant Contracts are sent out following response |
| April 2025 | <ul style="list-style-type: none">• Contracts Signed and Returned to IWD• Post-Award TA Support Session |
| May 2025 | Post-Award TA Support Session |
| October 2025 | All grantees are encouraged to submit at least one reimbursement |

QUESTIONS?



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Contact

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