

A background image showing two construction workers in hard hats and safety vests, one holding a clipboard, overlaid with a semi-transparent blue filter.

84F: Iowa Registered Apprenticeship Development Fund

January 2025 Pre-Application Webinar

Housekeeping

Agenda

- Support and IWD Contacts
- Award and Funding Overview
- Eligibility to Apply
- How the grant will work
- How to apply
- What can be reimbursed
- Questions

Support Team



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Grant Overview

Award and Funding

- The purpose of the Iowa Registered Apprenticeship Development Fund (84F) is to provide financial assistance to encourage apprenticeship sponsors of **new** apprenticeship programs or **new** expansion programs, with 20 or fewer apprentices, to have apprenticeship programs in **high-demand** occupations.
- The State of Iowa has appropriated \$760,000 for FY2025 to support the growth of registered apprenticeship programs in high-demand occupations.
- This is a reimbursement grant, up to \$25,000 may be awarded. The expenses that will be reimbursed are those that directly serve the apprentice and the apprenticeship program. Documentation of each expense will be required.

Eligibility

Eligibility to Apply

- ❑ Sponsor must have a **new** apprenticeship program in a **high-demand** occupation that has been registered in the RAPIDS Apprenticeship database system in the 2024 calendar year (January 1st, 2024 – December 31st, 2024).
- ❑ Sponsor must have at least one apprentice registered in the RAPIDS Apprenticeship database on December 31, 2024 with a status of **Registered** or **Completed**
- ❑ Sponsor must have twenty (20) or fewer apprentices registered in their apprenticeship program as of December 31, 2024.

Eligibility to Apply

- ❑ More than 70 percent of Sponsor's apprentices must reside in Iowa (based on apprentice address in RAPIDS) and the remainder of the applicant's apprentices must be residents of states contiguous to Iowa.
- ❑ Intermediary Sponsors with national programs must have their physical address in the State of Iowa, as verified by their W9 to be eligible.
- ❑ The applicant/apprenticeship sponsor cannot receive funding from both the 84E Apprenticeship Grant and the 84F Apprenticeship Grant at the same time
- ❑ Applications must be submitted through [IowaGrants.gov](https://iowagrants.gov) utilizing the approved and provided forms.
- ❑ Grantees must comply with all applicable provisions of state and federal laws pertaining to nondiscrimination, sexual harassment, and equal employment opportunity.



High Demand Occupation List

Advanced Manufacturing Production, Installation, & Maintenance

- Aircraft Mechanics and Service Technicians (\$23.57)
- Bus and Truck Mechanics and Diesel Engine Specialists (\$18.12)
- Computer Numerically Controlled Tool Operators (\$16.80)
- Computer Numerically Controlled Tool Programmers (\$20.56)
- Electrical and Electronics Repairers, Commercial and Industrial Equipment (\$26.00)
- Electrical Power-Line Installers and Repairers (\$34.54)
- Farm Equipment Mechanics and Service Technicians (\$19.78)
- Heating, Air Conditioning, and Refrigeration Mechanics and Installers (\$18.68)
- Industrial Machinery Mechanics (\$21.90)
- Machinists (\$18.12)
- Maintenance Workers, Machinery (\$22.07)
- Millwrights (\$20.73)
- Telecommunications Equipment Installers and Repairers, Except Line Installers (\$19.47)
- Tool and Die Makers (\$19.02)
- Water and Wastewater Treatment Plant and System Operators (\$20.43)
- Welders, Cutters, Solderers, and Brazers (\$17.84)
- Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders (\$19.83)
- Wind Turbine Service Technicians (\$22.05)

Healthcare & Biosciences

- Agricultural and Food Science Technicians (\$18.10)
- Clinical Laboratory Technologists and Technicians (\$17.38)
- Dental Assistants (\$16.90)
- Dental Hygienists (\$33.71)
- Diagnostic Medical Sonographers (\$30.28)
- Emergency Medical Technicians (\$12.16)
- Licensed Practical and Licensed Vocational Nurses (\$20.60)
- Medical Assistants (\$15.91)
- Medical Dosimetrists, Medical Records Specialists, and Health Technologists and Technicians, All Other (\$17.38)
- Occupational Therapy Assistants (\$20.29)
- Paramedics (\$16.30)
- Physical Therapist Assistants (\$22.25)
- Radiologic Technologists (\$22.56)
- Registered Nurses (\$27.52)
- Respiratory Therapists (\$24.53)
- Surgical Technologists (\$19.17)

Information Technology

- Computer Network Support Specialists (\$22.30)
- Computer Occupations, All Other (\$22.29)
- Computer Programmers (\$29.10)
- Computer Systems Analysts (\$30.73)
- Computer User Support Specialists (\$18.43)
- Network and Computer Systems Administrators (\$29.33)
- Software Developers (\$33.48)
- Web Developers and Digital Interface Designers (\$18.54)

Service & Administrative Support

- Bookkeeping, Accounting, and Auditing Clerks (\$14.69)
- Correctional Officers and Jailers (\$19.67)
- Cost Estimators (\$21.08)
- Firefighters (\$14.28)
- Human Resources Assistants, Ex Payroll and Timekeeping (\$16.87)
- Logisticians (\$23.81)
- Paralegals and Legal Assistants (\$20.30)
- Police and Sheriff's Patrol Officers (\$23.77)
- Payroll and Timekeeping Clerks (\$19.05)
- Statistical Assistants (\$22.09)

Construction & Engineering

- Architectural and Civil Drafters (\$21.80)
- Calibration Technologists and Technicians (\$17.24)
- Carpenters (\$16.99)
- Electrical and Electronics Engineering Technicians (\$23.42)
- Electricians (\$18.95)
- Electro-Mechanical Technicians (\$22.59)
- Elevator and Escalator Installers and Repairers (\$22.56)
- Mechanical Drafters (\$22.30)
- Plumbers, Pipefitters, and Steamfitters (\$20.44)



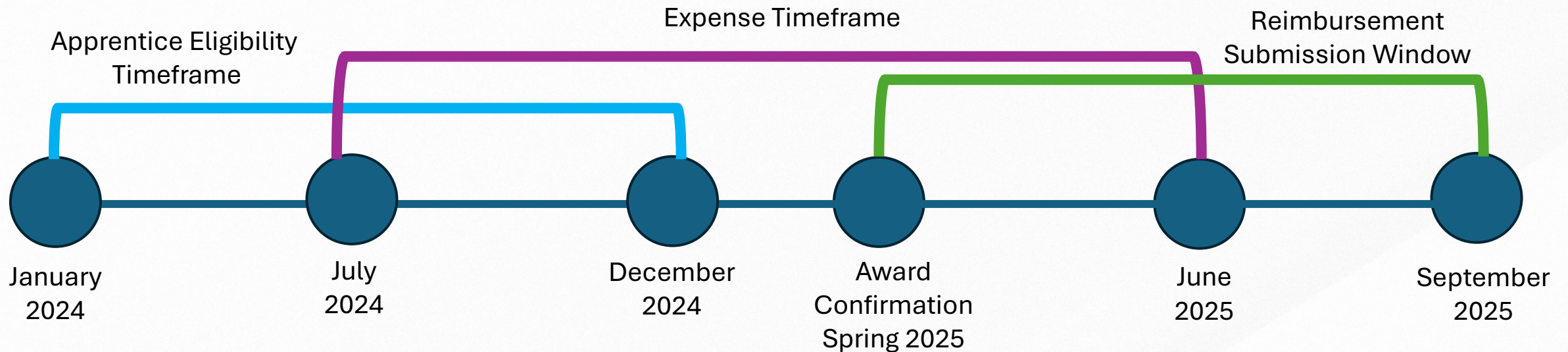
Reimbursement

Reimbursable Expenses

- ❑ Reimbursement of wages for the registered apprentice(s) while participating in on-the-job learning
- ❑ Reimbursement of the salary for a Registered Apprenticeship Coordinator or a Program Manager while at least one apprentice is actively registered in the RAPIDS database.
- ❑ Related Instruction tuition and associated fees for actively registered apprentices
- ❑ Related instruction materials (e.g., textbooks, curriculum, etc.) for actively registered apprentices
- ❑ In-house Related Instruction instructor salaries while at least one apprentice is actively registered in the RAPIDS database.
- ❑ Registered Apprenticeship single purchase of equipment/supplies not exceeding \$5,000.
Items such as, but not limited to:
 - Tools
 - Protective apparel or materials (e.g. PPE, gloves, uniforms)
 - Laptops/Computers

Reimbursement Vs. Eligibility Period

- An eligible Sponsor must have had at least one apprentice with a status of **Registered** or **Completed** on December 31, 2024.
- A sponsor can submit reimbursement for expenses accumulated between July 1, 2024- June 30, 2025 while there was an active apprentice.



Application & Review

How can my organization apply?

- Applicants must submit applications electronically via **IowaGrants.gov**.
- IWD recommends that applicants create an account and begin the application in advance of the deadline.
 - For registration guidance, refer to “IowaGrants.gov New User Registration Instructions” (see Appendix A of the Notice of Funding Opportunity, NOFO).
- The applicant’s authorized representative must be the person who submits the application.
- The authorized representative must be using his or her own IowaGrants.gov account to sign and submit the application.
- Official email communication from IWD regarding this application will be issued from the Iowa Office of Apprenticeship.
- Applicants are required to assure these communications are received and responded to accordingly.

IowaGrants.gov



IOWA GRANTS

Welcome to
IowaGrants.gov

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[Click Here to Access Single Sign On Tool](#)

 Interested in the current posted Opportunities?

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Announcements

NEW LOGIN PROCESS

All IowaGrants users must login using the Single Sign On Tool via the blue button titled '[Click here to Access Single Sign on Tool](#)'. Do not use the gray 'Disabled' section to login.

Login & Registration Instructions

If you are registering for the first time, please follow the instructions below:

Text: <https://dom.iowa.gov/media/149/download?inline>

Video: <https://youtu.be/OHE2ijDwQ2c>

What is required in the application?

General Information:

- Program Contact Name
- Program E-Mail Address
- Legal Organization Name (as shown on your W-9)
- Business Address (No P.O Box)
- RAPIDS Program #
- Agreement/Checkbox to fulfilling Environmental & Worker Safety Affidavit
- Agreement/Checkbox of Employed at Iowa Work Site
- Agreement/Checkbox of Use of Apprenticeship Development Fund

Grant specific Information:

- Budget Outline (entered in the application)
- Budget Narrative (separate attachment)
- Letter of Support (separate attachment)

Budget

Expenses	Dollar Amount for Reimbursement	Amount Contributed by Organization
Apprentice 1 Wages	\$12,500.00	\$13,000.00
Apprentices 2 Wages	\$12,500.00	\$7,000.00
TOTAL	\$25,000.00	\$20,000.00

Expenses	Dollar Amount	Amount Contributed by Organization
Apprentice 1 Wages	\$15,000.00	\$10,000.00
Tuition and Fee Expenses	\$5,000.00	
Materials and Tools	\$5,000.00	
TOTAL	\$25,000.00	\$10,000.00

Budget Narrative

Example:

- *Our organization spent at least \$25,000 in apprentice wages during July 1-December 31, 2024, for our two active apprentices. We are requesting the full \$25,000 of funding to offset these costs. All totaled, we have spent more than \$38,000+ in wage expenses. We will request the full \$25,000 use the 84F funds to offset these previous expenses, which will ensure our company can continue to grow.*

Example:

- *Our organization is requesting a variety of expenses for reimbursement. We used \$15,000 for apprentice wages between September 2024-December 2024. Separately, we would like to request \$5,000 in tuition and fee expenses that helped to offset the related instruction costs to send our apprentice to the local community college for classes for the same timeframe. Lastly, we are requesting \$5,000 in tool and supplies purchased for our apprentice to function in their role. This \$5,000 includes hammer, wrenches boots, hard hat and protective vest; all supplies that allowed the apprentice to get started on their first day of on-the-job learning.*

Scoring of Application

Criteria	Max Points
Budget and costs. The extent to which the applicant's budget and estimated or real <i>program</i> costs are based on industry standards for the eligible occupation.	30 Points
Application of financial assistance. The applicant has provided a budget narrative providing further details regarding the use of funding and how it will be applied.	30 Points
Local support. The applicant has provided documentation in the form of a letter of local support from area partners, such as schools, local government entities, and other employers that may benefit from the <i>apprenticeship program</i> .	10 Points
Additional funding. The authority will take into consideration sources of funding for establishing an apprenticeable occupation. Scores will be based on whether the source of funding is public or private, whether the funding is repayable, and the proportion of internal funding to funding from other sources. Higher scores will be awarded if the source of funding is a private entity, if the funding is repayable, and if the amount of internal funding is more than 50 percent of funding needed to establish the apprenticeable occupation.	10 Points
Certification of worker safety. The applicant has not violated state or federal statutes, rules or regulations, including environmental and worker safety regulations, or if such violations have occurred, the violations have been addressed and mitigated.	10 Points
Certification of employment at an Iowa work site. The applicant has certified that the apprentices identified by their U.S. Department of Labor identification numbers and represented in the application are registered with the applying sponsor or lead sponsor's registered <i>apprenticeship program</i> and that each apprentice listed worked some time in <i>Iowa</i> during the prior calendar year.	10 Points
Total Points	100

****Minimum of 65 points is required to be considered**



Next Steps and Timeline

Next Steps/Timeline

Dates	Actions
Friday, January 31, 2025 @ 2PM	Grant Application closes
February 2025	Grant Scoring and Review
March 2025	<ul style="list-style-type: none">• Anticipated Grant Award Announcement from IWD• Post-Award TA Support Session
April 2025	<ul style="list-style-type: none">• Contracts Signed and Returned to IWD• Post-Award TA Support Session
May 2025	<ul style="list-style-type: none">• Post-Award TA Support Session
June 30, 2025	Window for expenses closes
September 30, 2025	All reimbursements must be submitted



QUESTIONS?



Office of Apprenticeship

[APPRENTICESHIP.IOWA.GOV](https://www.apprenticeship.iowa.gov)



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