

# HOW TO GET STARTED

## STEP 1

Email IWD at [skillbridge@iwd.iowa.gov](mailto:skillbridge@iwd.iowa.gov)

- A Local Veterans' Employment Representative (LVER) will contact you within 2 business days

## STEP 2

Complete the DoD SkillBridge Employer Ethics Brief through the SkillBridge website

## STEP 3

Complete and submit the IWD SkillBridge Partner application and SkillBridge MOU

- Your LVER is available to answer questions and provide assistance regarding the application and MOU

## STEP 4

Complete and submit your SkillBridge Program Training Plan(s)

- Your LVER is available to answer questions and provide assistance
- LVER will review training plans to ensure they meet DoD requirements

## STEP 5

LVER will upload approved training plan(s) into the DoD SkillBridge website

- Approved program/opportunity will be displayed on the DoD website under opportunities
- IWD will promote through social media, career fairs, & other marketing avenues



Iowa Workforce  
Development

## CONTACT US

1000 E. Grand Avenue  
Des Moines, IA 50319  
[skillbridge@iwd.iowa.gov](mailto:skillbridge@iwd.iowa.gov)



## IOWA WORKFORCE DEVELOPMENT & DODSKILLBRIDGE PARTNERSHIP

*Tap into the unmatched work  
ethos service members bring  
to the workforce.*

## PURPOSE

The Department of Defense SkillBridge Program provides Transitioning Service Members with the opportunity to develop additional skills and experience to facilitate their employment in the civilian sector upon transition from military service.



*“The SkillBridge program is really good for both sides. As the service member, you get to see if you like the position and company, and the industry partner gets to see how you would benefit the company.”*

Dalton Bootsma, Prior SkillBridge Intern, now FT employee at Vander Haag's Inc. in Spencer, IA

## INDUSTRY PARTNER BENEFITS

Gain early access to the extensive experience and skills Service members bring to the workforce.

Employers craft SkillBridge programs to meet their specific workforce needs, matching those needs to the skills and abilities of highly motivated Service members.

An opportunity to serve those who served by ensuring a high probability of post-service employment following program participation.

Zero cost to the employer. The U.S. DoD continues to pay the Service member's salary and benefits while they participate in SkillBridge.

