



Office of Apprenticeship

# 84E: Iowa Apprenticeship Act

January 2026 Pre-Application Webinar

# Agenda

- Grant overview
- Eligibility to Apply
- Reimbursement
  - Eligibility Timeframe vs. Reimbursement Timeframe
  - Eligible Expenses for Reimbursement
- How to apply
- Timeline/Next Steps
- Questions

# Grant Overview



# Award and Funding

- The purpose of the Iowa Apprenticeship Act (84E) grant is to provide financial assistance to sponsors who conduct and maintain an apprenticeship program
- Funds awarded may only be used to help cover the cost of conducting and maintaining an apprenticeship training program
- The State of Iowa has appropriated \$3,000,000 to support RA Sponsors who are conducting and maintaining their RA Program
- **This is a reimbursement grant;** the expenses that will be reimbursed are those that directly serve the apprentice and the apprenticeship program. Documentation of each expense will be required.

# Eligibility

# Sponsor Eligibility

- ❑ Applicants must have a Registered Apprenticeship program registered in RAPIDS and under the jurisdiction of the Iowa Office of Apprenticeship
- ❑ Applicants must have at least one apprentice with a status of “Registered” in the RAPIDS system on December 31, 2025
- ❑ Applicant must have in-person/classroom education as their RTI methodology (documented in RAPIDS) at time of review




# Apprentice Eligibility

- ❑ All RA Sponsor applicants must submit a list of “eligible” apprentices from the 2025 calendar year for consideration as part of the application to help determine award

## **84E Eligible Apprentice List will ask for the following data points:**

- Apprentice Registration Number (from RAPIDS)
- Apprentice First/Last Name
- Address of Apprentice
- Apprentice Occupation
- Apprentice Start Date
- Apprentice Completion Date (as applicable)
- Status of Apprentice (Registered or Completed)
- Total Number of in-person related instruction hours obtained by apprentice in the 2025 calendar year
- Total Number of in-person related instruction classes completed in the 2025 calendar year

# Example of 84E Eligible Apprentice List Template

				Office of Apprenticeship					
FY2026 84E Eligible Apprentice List Template									
Provide a list of all eligible Iowa apprentices who were registered and/or completed in calendar year 2025 and who received at least 100 hours of in-person related instruction during the 2025 calendar year									
Please note: Apprentice information listed below will be verified with data in RAPIDS.									
Status "R" apprentices are showing a RAPIDS status of "Registered" and were active apprentices on December 31, 2025									
Status "C" apprentices are showing a "Completed" status in RAPIDS and who completed their Registered Apprenticeship program at any time during the 2025 calendar year									
Do not include apprentices that withdrew, dropped out, suspended or canceled their participation in their Registered Apprenticeship Program.									
Column K should be the number of class periods/RI sessions the apprentice attended throughout calendar year 2025 to earn their total in-person related instruction hours (column J)									
Apprentice RAPIDS ID	Apprentice First Name	Apprentice Last Name	Apprentice Occupation	State of Residence of Apprentice	Current Status of Apprentice "R" or "C"	Apprentice Start Date mm/dd/yy	Exit Date mm/dd/yy (for completers only)	Total number of In-Person Related Instruction (RI) hours completed between Jan 1, 2025-Dec 31, 2025 for apprentice	Total number of In-Person Related Instruction (RI) classes the apprentice attended to earn the 100+ hours
IA2024-001111	John	Smith	Electrician	IA	R	1/1/2025	N/A	100	25





# Example of 84E Eligible Apprentice List Template

<u>Apprentice RAPIDS ID</u>	<u>Apprenti ce First Name</u>	<u>Apprentice Last Name</u>	<u>Apprentice Occupation</u>	<u>State of Residence of Apprentice</u>	<u>Current Status of Apprentice (R or C)</u>	<u>Apprentice Start Date</u>	<u>Exit Date (as applicable)</u>
IA2024-001111	John	Smith	Electrician	IA	R	01.01.2025	N/A
IA2024-001112	Jimmy	Jones	Welder	IA	C	01.01.2023	10.01.2025
IA2024-001113	Sam	Sampson	Electrician	IA	R	07.01.2025	N/A

# Example of 84E Eligible Apprentice List Template

<u>Total Number of In-Person Related Instruction (RI) completed between January 1, 2025-December 31, 2025</u>	<u>Total Number of In-Person Related Instruction (RI) Classes the apprentice attended to earn their hours</u>
100	2
75	37
150	18

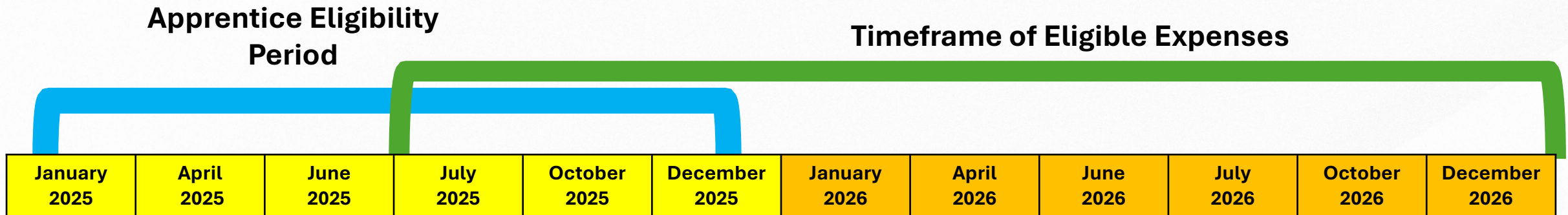
# Reimbursement

# Eligibility Period Vs. Reimbursement Period

- An eligible RA Sponsor must have had at least one apprentice in their program as of **December 31, 2025**



- A sponsor can submit reimbursement for expenses accumulated between **July 1, 2025 – December 31, 2026**, and while there was an active apprentice





# Eligibility Period Vs. Reimbursement Period

- An eligible RA Sponsor must have had at least one apprentice in their program as of **December 31, 2025**
- A sponsor can submit reimbursement for expenses accumulated between **July 1, 2025 – December 31, 2026**, and while there was an active apprentice

Calendar Year 2023		Calendar Year 2024				Calendar Year 2025				Calendar Year 2026				Calendar Year 2027	
July -September 2023	October- December 2023	January- March 2024	April-June 2024	July - Setpember 2024	October- December 2024	January- March 2025	April-June 2025	July - September 2025	October- December 2025	January- March 2026	April-June 2026	July - September 2026	October- December 2026	January- March 2027	April-June 2027
Reimbursement Period for Grants Awarded in Spring 2024				Reimbursement Period for Grants Awarded in Spring 2024				Reimbursement Period for Grants Awarded in Spring 2024							
				Reimbursement Period for Grants Awarded in Spring 2025				Reimbursement Period for Grants Awarded in Spring 2025				Reimbursement Period for Grants Awarded in Spring 2025			
								Reimbursement Period for Grants Awarded in Spring 2026							

# Reimbursable Expenses

- ☐ Apprentice wages and benefits for regular/standard hours and overtime hours
- ☐ Salary for a Registered Apprenticeship Coordinator or a Program Manager for regular/standard hours and overtime hours
- ☐ Salary or Wages for In-House Related Training Instructor (RI) for regular/standard hours and overtime hours
- ☐ Related Instruction materials (e.g., textbooks, curriculum, etc.)
- ☐ Related Instruction tuition and associated fee expenses through a third-party RI provider for actively registered apprentices
- ☐ Equipment and/or supplies for the Registered Apprenticeship Sponsor that support the Registered Apprenticeship program or active registered apprentices between July 1, 2025-December 31, 2026
- ☐ Rent/Lease Space for Apprenticeship-specific activities

# Setting up an IowaGrants.gov account



# IowaGrants.gov



IOWA GRANTS

Welcome to  
IowaGrants.gov

## Login

 IowaGrants Users Click Here To Login

Click Here to Access Single Sign On Tool

 Interested in the current posted Opportunities?

View Current Funding Opportunities

## Announcements

### NEW LOGIN PROCESS

All IowaGrants users must login using the Single Sign On Tool via the blue button titled '[Click here to Access Single Sign on Tool](#)'. Do not use the gray 'Disabled' section to login.

#### Login & Registration Instructions

If you are registering for the first time, please follow the instructions below:

Text: <https://dom.iowa.gov/media/149/download?inline>

Video: <https://youtu.be/OHE2ijDwQ2c>



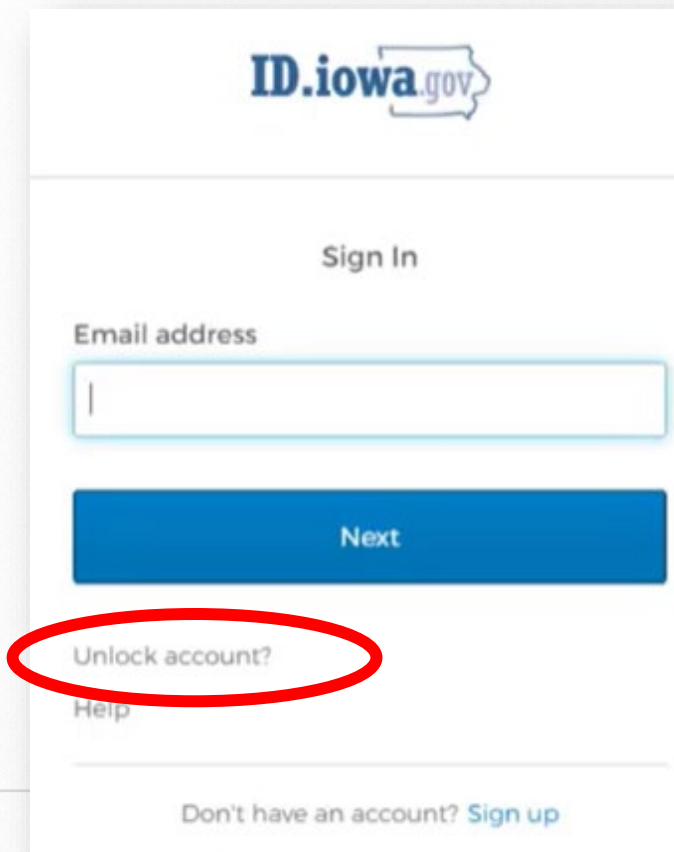
Office of Apprenticeship

APPRENTICESHIP.IOWA.GOV



# Already have an IowaGrants.gov account?

If you have an account from previous year or other grant, you can “sign in”.  
If necessary, you can unlock your account or reset your password.



ID.iowa.gov

Sign In

Email address

Next

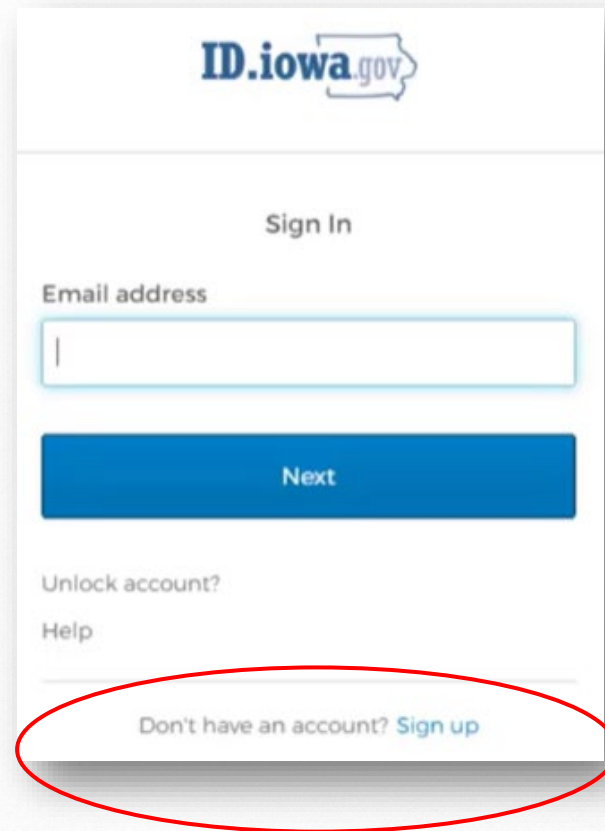
Unlock account?

Help

Don't have an account? [Sign up](#)


# Logging in to IowaGrants.gov

To create a new account, click on the “sign up” option



The screenshot shows the ID.iowa.gov Sign In page. At the top is the ID.iowa.gov logo. Below it is the text "Sign In". There is an "Email address" label above a text input field. Below the input field is a blue "Next" button. Underneath the button are links for "Unlock account?" and "Help". At the bottom, the text "Don't have an account?" is followed by a blue "Sign up" link, which is circled in red.

# Creating an account with IowaGrants.gov



## Sign up


First name

Last name

Email

**Sign Up**

[Already have an account?](#)



## Set up password

ocio.training13@iowa.gov


Password requirements:

- At least 12 characters
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 30 passwords

Enter password

Re-enter password

**Next**




## Set up security methods


ocio.training13@iowa.gov

Security methods help protect your account by ensuring only you have access.



### Set up required



**Email**  
Verify with a link or code sent to your email  
Used for recovery  
**Set up**



**Password**  
Choose a password for your account  
Used for access  
**Set up**



## Verify with your email

Please check your email and enter the code below.

Enter Code


**Verify**

[Return to authenticator list](#)

[Back to sign in](#)



# Initial Registration in IowaGrants.gov

 **Registration**

Save Registration Information

Personal Contact Information

First Name\*

First Name

Middle

Last Name

First NameMiddle NameLast Name

Title:

Title

Email\*

Email

Address\*

Address 1

Address 2

Address 3

City

Iowa

Zip

CityState/ProvincePostal Code/Zip

Phone\*

Phone

Ext

PhoneExt  
###-###-####


What Program are you most interested in? This information is used in order to process your registration purposes only and does not restrict your ability to apply for other programs. ?

Program Area of Interest\*




# How to apply

# Application Preview



**IOWA GRANTS**

Welcome to  
iowaGrants.gov



Kolby TEST Knupp  
Tester  
Tester Role

**Funding Opportunities**  
List of all current Funding Opportunities

[Back](#) [Print](#) [Online Help](#) [Saved Search](#) [Log Out](#)

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[Reports](#)

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**Currently Posted Funding Opportunities**

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.

ID

Status

Agency

Program Area

Title

Posted Date

Pre-Application Date

Final-Application Due Date

649175

Posted

Workforce Development

Apprenticeship

FY26 84E Iowa Apprenticeship Act Funding

Jan 2, 2026 1:11 PM

Not Applicable

Feb 2, 2026 2:00 PM

Showing 1 to 1 of 1 entries (filtered from 117 total entries)

Search: 84E



# Application Preview

 Kolby TEST Knupp  
Tester  
Tester Role

Dashboard

Funding Opportunities

Applications

Grants

Inventory

Reports

My Profile

Current Applications

To begin a new application for this funding opportunity, click the "Start New Application" button. If the "Copy Existing Application" button appears, you may copy information from an existing application.

Applications previously started for this funding opportunity appear below. If the agency has a current application in process, please continue with this application.

If you have questions/concerns, please contact the Grantor/Program Officer identified in the grant.

Funding Opportunity Details

649175 - FY26 84E Iowa Apprenticeship Act Funding

Funding Opportunity Details

Apprenticeship

Final Application Deadline: Feb 2, 2026 2:00 PM

Status:Posted

Posted Date:Jan 2, 2026 1:11 PM

Award Amount Range:Not Applicable

Project Dates:-

Award Announcement Date:

Categorical Area:

Recurring Opportunity:No

Program Officer:James Rice

Phone:5157259077 x

Email:patrick.rice@iwd.iowa.gov

Start New Application





# Application Preview

Attachments

Description	File Name	Type	Size	Upload Date
2026 84E Notice of Funding Opportunity	<a href="#">84E Notice of Funding Opportunity 2026.pdf</a>	pdf	334 KB	12/29/2025 02:47 PM
84E Eligible Apprentice List template	 <a href="#">84E Eligible Apprentice List Template.xlsx</a>	xlsx	101 KB	12/29/2025 04:12 PM
Appendix B	<a href="#">Appendix B - 84E Notice of Funding Opportunity 2026.pdf</a>	pdf	189 KB	12/29/2025 03:20 PM
Appendix C	<a href="#">Appendix C - 84E Notice of Funding Opportunity 2026.pdf</a>	pdf	244 KB	12/29/2025 03:21 PM
Business W-9	<a href="#">W-9 blank.pdf</a>	pdf	129 KB	12/29/2025 02:41 PM





# Application Preview

[Application Preview](#)[Attachments](#)[Alert History](#)[Map](#)

## Application Details

Application cannot be Submitted Currently

- Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Dec 30, 2025 3:36 PM - Kolby TEST Knupp
Minority Impact Statement		Dec 30, 2025 3:47 PM - Kolby TEST Knupp
Cover Sheet-General Information		Dec 30, 2025 3:52 PM - Kolby TEST Knupp
Executive Summary - Risk Assessment		Dec 30, 2025 3:54 PM - Kolby TEST Knupp
Apprenticeship Application Attachments		Dec 30, 2025 3:55 PM - Kolby TEST Knupp
Iowa Apprenticeship Act - 84E RA Sponsor Application		Dec 30, 2025 3:58 PM - Kolby TEST Knupp



# What is required in the application?

- **Program Contact Information**
  - Organization Name, Address, Email, Contact
- **Minority Impact Statement**
  - State requirement to consider potential impact of the grant
- **Cover Sheet (Contact Information)**
  - Contact Information
  - Fiscal Agent Information
  - County and State Representative information
- **Executive Summary**
  - Briefly describe the overall project or program proposal.
- **Organization Information**
- **Prior Grant Assessment Questionnaire**
- **Conflict of Interest Assessment**

# Minority Impact Statement

## Minority Impact Statement

Does the proposed grant program or policy have a disproportionate or unique **positive impact** on minority persons? \*:

Yes

No

Describe the positive impact expected from this project.:

Detail the rationale for the existence of the proposed program or policy.:

Indicate the group(s) positively impacted.:

Could the proposed grant program or policy have a disproportionate or unique **negative impact** on minority persons? \*:

Yes

No

I hereby certify the information above is complete and accurate to the best of my knowledge.\*:



Title

First Name

Last Name



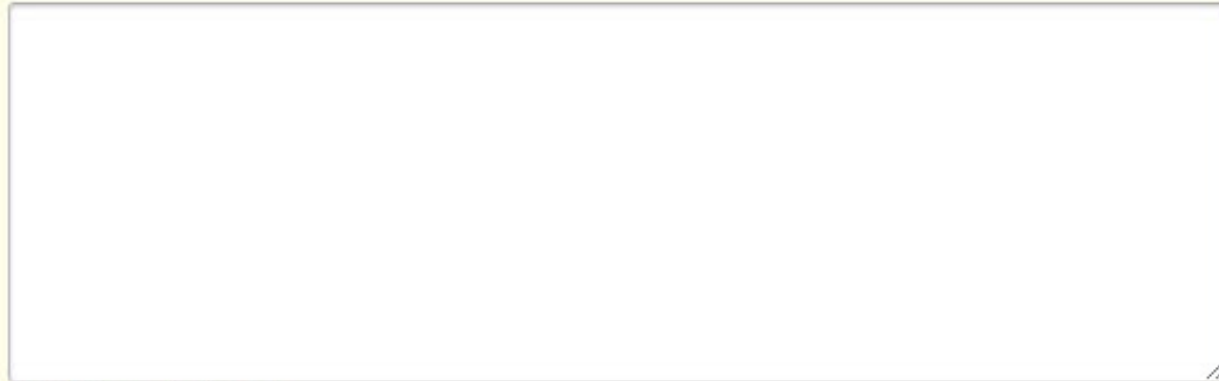
# Executive Summary

 **Executive Summary - Risk Assessment** - [Current Version](#)

## **Executive Summary**

Briefly describe the overall project or program proposal. Include specific details such as total costs, number of participants served, partnerships, and anticipated key outcomes.

**Executive Summary:**



4000 character(s) left

# Prior Grant Assessment

## Prior Grant Assessment Questionnaire

Does your organization have the ability to track expenses and maintain detailed expense tracking requirements necessary for grant reporting? \*:

Does your organization have a payroll system that can separate out job categories by hour and can provide timesheets separated by pay period for wage documentation of all grant funded employees? \*:

Does your organization have a procurement policy in place and can supply this document to IWD if awarded? \*:

Provide a description of the organization's history of grant management for the last 36 months. Please list out the name of the grant, state vs federal, and year(s) of the award. :

1500 character(s) left

(Example: Name of Award: Widget Processing Training, State funded, 2019. If unsure, please list unsure)

# What is required in the application?

- **Application Attachments**
  - 84E Eligible Apprentice List Template
  - Completed and Signed W9
- **Apprenticeship Sponsor Application Information**
  - Apprenticeship Program name
  - RAPIDS Identification Number
- **Related Instruction Information**
  - RTI Provider Name
  - RTI Location City
  - RTI State
  - RTI Street Address
  - Fiscal Agent Information
- **Environmental and Work Safety Affidavit**
- **Employed at Iowa Work Site**
- **Use of Iowa Apprenticeship Training Grant**



# 84E Attachments

App List   Genera   Minori   Cover   Execut   Appren   Iowa A

Apprenticeship Application Attachments - Current Version

Other Attachments

✓ Mark as Complete   **Edit Form**

Other Attachments:

**84E Eligible Apprentice List template \*:**   Apprentice information must be entered onto the approved IWD individual apprentice spreadsheet provided with the Notice of Funding Opportunity.

**Completed and Signed W-9\*:**

Last Edited By: Kolby TEST Knupp - Dec 30, 2025 3:55 PM   **Edit Form**

Apprenticeship Application Attachments - Current Version

Other Attachments

**Save Form**

Other Attachments:      **Select file**

**84E Eligible Apprentice List template \*:**      **Select file**

Apprentice information must be entered onto the approved IWD individual apprentice spreadsheet provided with the Notice of Funding Opportunity.

**Completed and Signed W-9\*:**      **Select file**

# Apprenticeship Sponsor Application Information

App List

Genera

Minori

Cover

Execut

Appren

Iowa A

Iowa Apprenticeship Act - 84E RA Sponsor Application - Current Version

The Iowa Apprenticeship 15B Act seeks to increase the number of registered apprentices in Iowa by assisting eligible apprenticeship programs in the form of training grants. Only a sponsor or lead sponsor with an apprenticeship program registered with the U.S. Department of Labor (DOL) Office of Apprenticeship may apply for a training grant.

Apprenticeship Program Information - Multi-List

✓ Mark as Complete

+ Add Row

Please list the RA Sponsor Name as listed with the Office of Apprenticeship. Name should match exactly with what is currently listed for your program in the RAPIDS system. The RAPIDS Identification Number is traditionally a 4 digit year followed by IA and a 5 digit number. Some RA programs established prior to 2015 may have a different DOL Apprentice Program Number (IA+10 numeric digits).

Apprenticeship Program Name	RAPIDS Identification Number
No Data for Table	

Apprenticeship Program Information

Save Row

Please list the RA Sponsor Name as listed with the Office of Apprenticeship. Name should match exactly with what is currently listed for your program in the RAPIDS system. The RAPIDS Identification Number is traditionally a 4 digit year followed by IA and a 5 digit number. Some RA programs established prior to 2015 may have a different DOL Apprentice Program Number (IA+10 numeric digits).

Apprenticeship Program Name\*:

RAPIDS Identification Number\*:



# Apprenticeship Sponsor Application Information

☰ Related Instruction Information - Multi-List

✓ Mark as Complete

+ Add Row

Please list the RTI Provider Name and physical location (city) where in-person training was conducted. Select "Save Row" to enter information for each occupation as a separate entry.

RTI Provider Name	RTI Location City	RTI State	RTI Street Address
No Data for Table			

☰ Related Instruction Information

Save Row

Please list the RTI Provider Name and physical location (city) where in-person training was conducted. Select "Save Row" to enter information for each occupation as a separate entry.

RTI Provider Name\*:

Iowa

RTI Provider Name

RTI City Location

RTI State

RTI Street Address\*:





# Application Reminders

- Applicants are encouraged to log into [iowaGrants.gov](https://iowagrants.gov) 2-3 business days before completing application to ensure account can be authorized/approved for submission deadline
- RA Sponsors can not apply for both 84E and 84F funds in the same fiscal year
- Applicants must apply through [iowaGrants.gov](https://iowagrants.gov), utilizing the approved and provided forms and templates as part of the application
  - Apprentice list must be submitted on the 84E Eligible Apprentice List Template as provided.
  - No other template will be accepted.

# Next Steps & Timeline

# Next Steps/Timeline

Actions		Dates
Application Opens	<ul style="list-style-type: none"><li>• Friday, January 2, 2026</li></ul>	
TA Support Sessions	<ul style="list-style-type: none"><li>• Wednesday, January 14 @ 10am</li><li>• Thursday, January 15 @ 1pm</li><li>• Tuesday, January 20 @ 1pm</li></ul>	
Application Closes	<ul style="list-style-type: none"><li>• Monday, February 2, 2026 @ 2PM</li></ul>	
February/March 2026	<ul style="list-style-type: none"><li>• Grant Scoring and Review<ul style="list-style-type: none"><li>• Additional follow up and communication may be requested</li><li>• Important to respond timely to address any inconsistencies in eligible apprentices from 2025</li></ul></li></ul>	
April 2025	<ul style="list-style-type: none"><li>• Anticipated Grant Award Announcement from IWD</li><li>• Grant Contracts sent out</li><li>• Contracts Returned to IWD</li></ul>	
May 2026	<ul style="list-style-type: none"><li>• <u>Required</u> Post-Award TA Support Sessions</li></ul>	
October 2026	<ul style="list-style-type: none"><li>• All grantees are encouraged to submit at least one reimbursement</li></ul>	



# QUESTIONS?



Office of Apprenticeship

[APPRENTICESHIP.IOWA.GOV](https://APPRENTICESHIP.IOWA.GOV)



# Contact

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515-217-1783



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