



Office of Apprenticeship

84E: Iowa Apprenticeship Act

January 2026 Pre-Application Webinar

Agenda

- Grant overview
- Eligibility to Apply
- Reimbursement
 - Eligibility Timeframe vs. Reimbursement Timeframe
 - Eligible Expenses for Reimbursement
- How to apply
- Timeline/Next Steps
- Questions

Grant Overview

Award and Funding

- The purpose of the Iowa Apprenticeship Act (84E) grant is to provide financial assistance to sponsors who conduct and maintain an apprenticeship program
- Funds awarded may only be used to help cover the cost of conducting and maintaining an apprenticeship training program
- The State of Iowa has appropriated \$3,000,000 to support RA Sponsors who are conducting and maintaining their RA Program
- **This is a reimbursement grant;** the expenses that will be reimbursed are those that directly serve the apprentice and the apprenticeship program. Documentation of each expense will be required.

Eligibility

Sponsor Eligibility

- Applicants must have a Registered Apprenticeship program registered in RAPIDS and under the jurisdiction of the Iowa Office of Apprenticeship
- Applicants must have at least one apprentice with a status of “Registered” in the RAPIDS system on December 31, 2025
- Applicant must have in-person/classroom education as their RTI methodology (documented in RAPIDS) at time of review

Apprentice Eligibility

- All RA Sponsor applicants must submit a list of “eligible” apprentices from the 2025 calendar year for consideration as part of the application to help determine award

84E Eligible Apprentice List will ask for the following data points:

- Apprentice Registration Number (from RAPIDS)
- Apprentice First/Last Name
- Address of Apprentice
- Apprentice Occupation
- Apprentice Start Date
- Apprentice Completion Date (as applicable)
- Status of Apprentice (Registered or Completed)
- Total Number of in-person related instruction hours obtained by apprentice in the 2025 calendar year
- Total Number of in-person related instruction classes completed in the 2025 calendar year

Example of 84E Eligible Apprentice List Template



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FY2026 84E Eligible Apprentice List Template

Provide a list of all eligible Iowa apprentices who were registered and/or completed in calendar year 2025 and who received at least 100 hours of in-person related instruction during the 2025 calendar year

Please note: Apprentice information listed below will be verified with data in RAPIDS.

Status "R" apprentices are showing a RAPIDS status of "Registered" and were active apprentices on December 31, 2025

Status "C" apprentices are showing a "Completed" status in RAPIDS and who completed their Registered Apprenticeship program at any time during the 2025 calendar year

Do not include apprentices that withdrew, dropped out, suspended or canceled their participation in their Registered Apprenticeship Program.

Column K should be the number of class periods/RI sessions the apprentice attended throughout calendar year 2025 to earn their total in-person related instruction hours (column J)



Apprentice RAPIDS ID	Apprentice First Name	Apprentice Last Name	Apprentice Occupation	State of Residence of Apprentice	Current Status of Apprentice "R" or "C"	Apprentice Start Date mm/dd/yy	Exit Date mm/dd/yy (for completers only)	Total number of In-Person Related Instruction (RI) hours completed between Jan 1, 2025-Dec 31, 2025 for apprentice	Total number of In-Person Related Instruction (RI) classes the apprentice attended to earn the 100+ hours
IA2024-001111	John	Smith	Electrician	IA	R	1/1/2025	N/A	100	25



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Example of 84E Eligible Apprentice List Template

<u>Apprentice RAPIDS ID</u>	<u>Apprentice First Name</u>	<u>Apprentice Last Name</u>	<u>Apprentice Occupation</u>	<u>State of Residence of Apprentice</u>	<u>Current Status of Apprentice (R or C)</u>	<u>Apprentice Start Date</u>	Exit Date (as applicable)
IA2024-001111	John	Smith	Electrician	IA	R	01.01.2025	N/A
IA2024-001112	Jimmy	Jones	Welder	IA	C	01.01.2023	10.01.2025
IA2024-001113	Sam	Sampson	Electrician	IA	R	07.01.2025	N/A

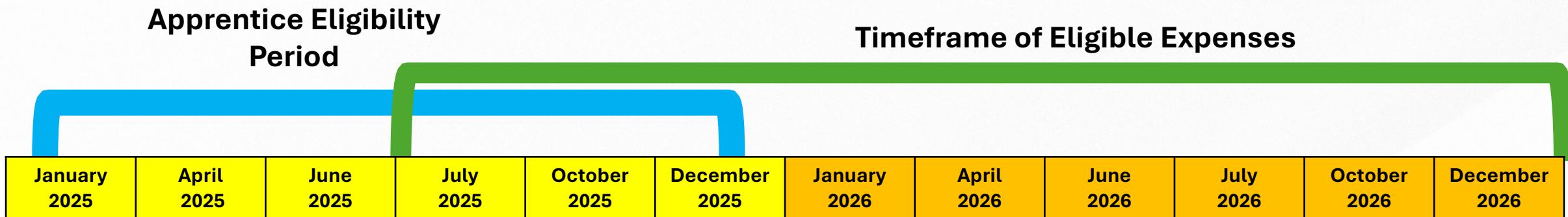
Example of 84E Eligible Apprentice List Template

<u>Total Number of In-Person Related Instruction (RI) completed between January 1, 2025-December 31, 2025</u>	<u>Total Number of In-Person Related Instruction (RI) Classes the apprentice attended to earn their hours</u>
100	2
75	37
150	18

Reimbursement

Eligibility Period Vs. Reimbursement Period

- An eligible RA Sponsor must have had at least one apprentice in their program as of **December 31, 2025**
- A sponsor can submit reimbursement for expenses accumulated between **July 1, 2025 – December 31, 2026**, and while there was an active apprentice



Eligibility Period Vs. Reimbursement Period

- An eligible RA Sponsor must have had at least one apprentice in their program as of **December 31, 2025**
- A sponsor can submit reimbursement for expenses accumulated between **July 1, 2025 – December 31, 2026**, and while there was an active apprentice

Calendar Year 2023		Calendar Year 2024			Calendar Year 2025				Calendar Year 2026				Calendar Year 2027			
July -September 2023	October-December 2023	January-March 2024	April-June 2024	July - Setpember 2024	October-December 2024	January-March 2025	April-June 2025	July - September 2025	October-December 2025	January-March 2026	April-June 2026	July - September 2026	October-December 2026	January-March 2027	April-June 2027	
Reimbursement Period for Grants Awarded in Spring 2024			Reimbursement Period for Grants Awarded in Spring 2024			Reimbursement Period for Grants Awarded in Spring 2024										
			Reimbursement Period for Grants Awarded in Spring 2025				Reimbursement Period for Grants Awarded in Spring 2025				Reimbursement Period for Grants Awarded in Spring 2025					
							Reimbursement Period for Grants Awarded in Spring 2026									

Reimbursable Expenses

- Apprentice wages and benefits for regular/standard hours and overtime hours
- Salary for a Registered Apprenticeship Coordinator or a Program Manager for regular/standard hours and overtime hours
- Salary or Wages for In-House Related Training Instructor (RI) for regular/standard hours and overtime hours
- Related Instruction materials (e.g., textbooks, curriculum, etc.)
- Related Instruction tuition and associated fee expenses through a third-party RI provider for actively registered apprentices
- Equipment and/or supplies for the Registered Apprenticeship Sponsor that support the Registered Apprenticeship program or active registered apprentices between July 1, 2025-December 31, 2026
- Rent/Lease Space for Apprenticeship-specific activities

Setting up an IowaGrants.gov account

IOWA GRANTS

Welcome to IowaGrants.gov

>Login

IowaGrants Users Click Here To Login

Click Here to Access Single Sign On Tool

Interested in the current posted Opportunities?

View Current Funding Opportunities

Announcements

NEW LOGIN PROCESS

All IowaGrants users must login using the Single Sign On Tool via the blue button titled '[Click here to Access Single Sign on Tool](#)'. Do not use the gray 'Disabled' section to login.

[Login & Registration Instructions](#)

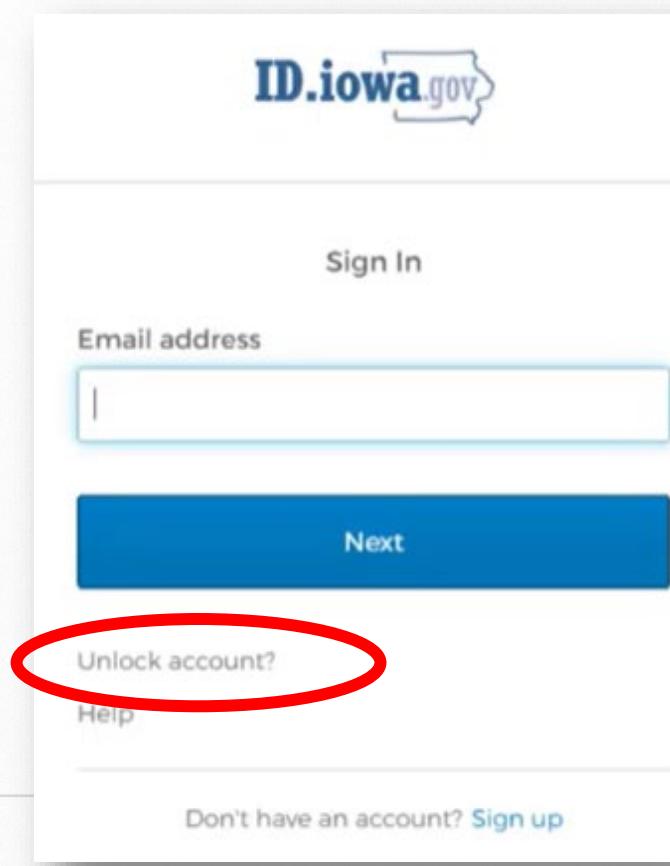
If you are registering for the first time, please follow the instructions below:

Text: <https://dom.iowa.gov/media/149/download?inline>

Video: <https://youtu.be/OHE2ijDwQ2c>

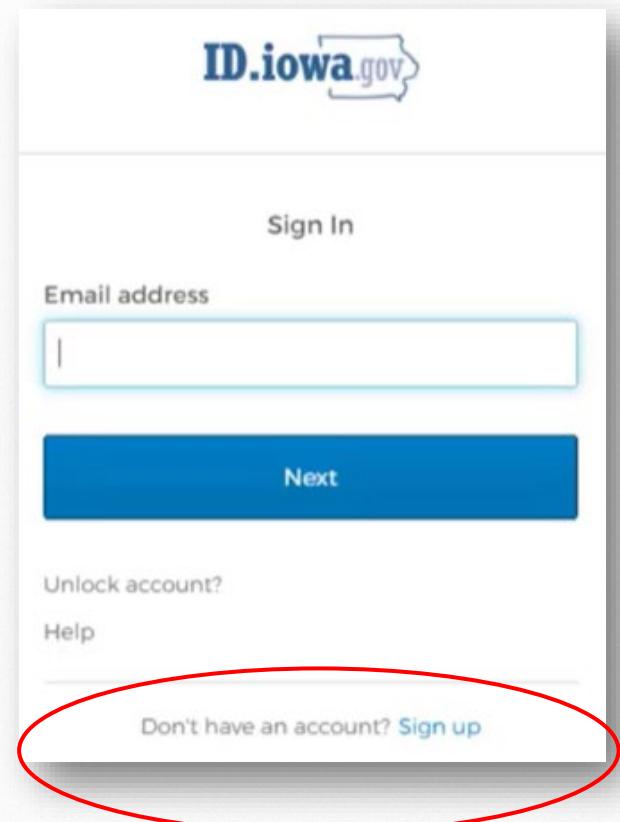
Already have an IowaGrants.gov account?

If you have an account from previous year or other grant, you can “sign in”.
If necessary, you can unlock your account or reset your password.



Logging in to IowaGrants.gov

To create a new account, click on the “sign up” option



Creating an account with IowaGrants.gov

ID.iowa.gov

Sign up

First name

Last name

Email

Sign Up

Already have an account? [Sign in](#)

ID.iowa.gov

Set up password
ociol.training13@iowa.gov

Password requirements:

- At least 12 characters
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 30 passwords

Enter password

Re-enter password

Next

ID.iowa.gov

Set up security methods
ociol.training13@iowa.gov

Security methods help protect your account by ensuring only you have access.

Set up required

Email
Verify with a link or code sent to your email
Used for recovery
Set up

Password
Choose a password for your account
Used for access
Set up

Return to authenticator list

Back to sign in

ID.iowa.gov

Verify with your email

Please check your email and enter the code below.

Enter Code

Verify

Return to authenticator list

Back to sign in

Initial Registration in IowaGrants.gov

 **Registration** Save Registration Information

Personal Contact Information

First Name*: First Name Middle Last Name

First Name Middle Name Last Name

Title: Title

Email*: Email

Address*: Address 1

Address 2

Address 3

City Iowa Zip

City State/Province Postal Code/Zip

Phone*: Phone Ext

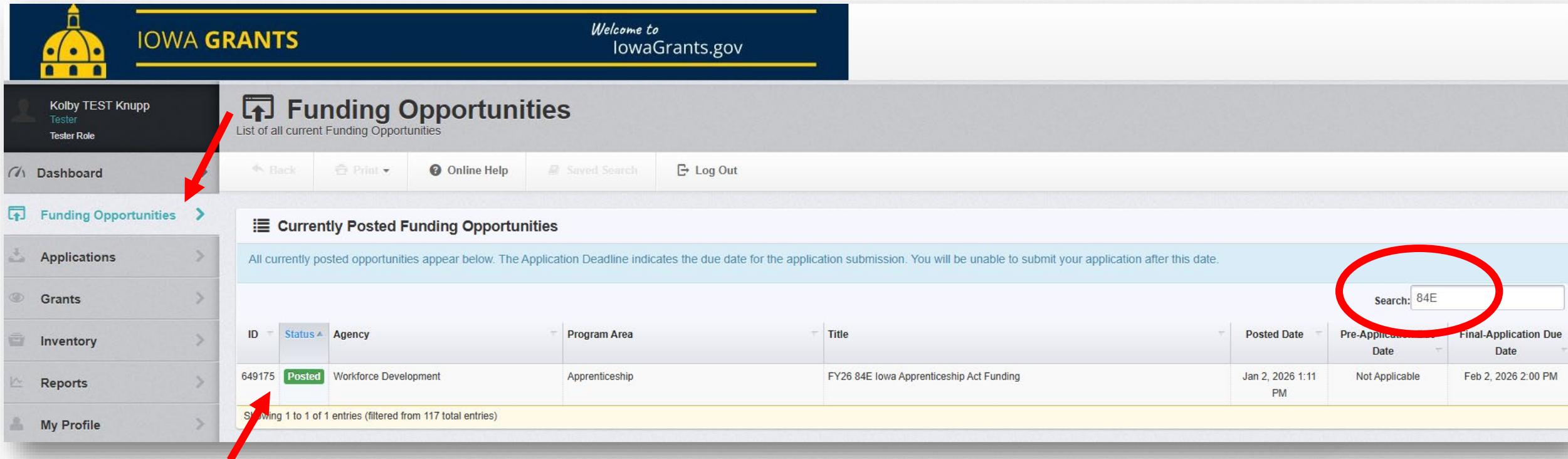
Phone Ext. 

What Program are you most interested in? This information is used in order to process your registration purposes only and does not restrict your ability to apply for other programs.?

Program Area of Interest*:

How to apply

Application Preview



IOWA GRANTS

Welcome to IowaGrants.gov

Kolby TEST Knupp
Tester
Tester Role

Dashboard

Funding Opportunities

Applications

Grants

Inventory

Reports

My Profile

Funding Opportunities

Back Print Online Help Saved Search Log Out

Currently Posted Funding Opportunities

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.

ID	Status	Agency	Program Area	Title	Posted Date	Pre-Application Due Date	Final-Application Due Date
649175	Posted	Workforce Development	Apprenticeship	FY26 84E Iowa Apprenticeship Act Funding	Jan 2, 2026 1:11 PM	Not Applicable	Feb 2, 2026 2:00 PM

Showing 1 to 1 of 1 entries (filtered from 117 total entries)

Search: 84E



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Application Preview

Kolby TEST Knupp
Tester
Tester Role

Dashboard >

Funding Opportunities >

Applications >

Grants >

Inventory >

Reports >

My Profile >

Current Applications

To begin a new application for this funding opportunity, click the "Start New Application" button. If the "Copy Existing Application" button appears, you may copy information from an existing application.

Applications previously started for this funding opportunity appear below. If the agency has a current application in process, please continue with this application.

If you have questions/concerns, please contact the Grantor/Program Officer identified in the grant.

Funding Opportunity Details

649175 - FY26 84E Iowa Apprenticeship Act Funding

Funding Opportunity Details

Apprenticeship

Final Application Deadline: Feb 2, 2026 2:00 PM

Status:	Posted	Program Officer:	James Rice
Posted Date:	Jan 2, 2026 1:11 PM	Phone:	5157259077 x
Award Amount Range:	Not Applicable	Email:	patrick.rice@iwd.iowa.gov
Project Dates:	-		
Award Announcement Date:			
Categorical Area:			
Recurring Opportunity:	No		

Start New Application



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Application Preview

Attachments

Description	File Name	Type	Size	Upload Date
2026 84E Notice of Funding Opportunity	84E Notice of Funding Opportunity 2026.pdf	pdf	334 KB	12/29/2025 02:47 PM
84E Eligible Apprentice List template	84E Eligible Apprentice List Template.xlsx	xlsx	101 KB	12/29/2025 04:12 PM
Appendix B	Appendix B - 84E Notice of Funding Opportunity 2026.pdf	pdf	189 KB	12/29/2025 03:20 PM
Appendix C	Appendix C - 84E Notice of Funding Opportunity 2026.pdf	pdf	244 KB	12/29/2025 03:21 PM
Business W-9	W-9 blank.pdf	pdf	129 KB	12/29/2025 02:41 PM



Application Preview

[Application Preview](#) [Attachments](#) [Alert History](#) [Map](#)

Application Details

Application cannot be Submitted Currently

- Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Dec 30, 2025 3:36 PM - Kolby TEST Knupp
Minority Impact Statement		Dec 30, 2025 3:47 PM - Kolby TEST Knupp
Cover Sheet-General Information		Dec 30, 2025 3:52 PM - Kolby TEST Knupp
Executive Summary - Risk Assessment		Dec 30, 2025 3:54 PM - Kolby TEST Knupp
Apprenticeship Application Attachments		Dec 30, 2025 3:55 PM - Kolby TEST Knupp
Iowa Apprenticeship Act - 84E RA Sponsor Application		Dec 30, 2025 3:58 PM - Kolby TEST Knupp



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What is required in the application?

- **Program Contact Information**
 - Organization Name, Address, Email, Contact
- **Minority Impact Statement**
 - State requirement to consider potential impact of the grant
- **Cover Sheet (Contact Information)**
 - Contact Information
 - Fiscal Agent Information
 - County and State Representative information
- **Executive Summary**
 - Briefly describe the overall project or program proposal.
- **Organization Information**
- **Prior Grant Assessment Questionnaire**
- **Conflict of Interest Assessment**

Minority Impact Statement

Minority Impact Statement

Does the proposed grant program or policy have a disproportionate or unique **positive impact** on minority persons? *:

Yes

No

Describe the positive impact expected from this project.:

Detail the rationale for the existence of the proposed program or policy.:

Indicate the group(s) positively impacted.:

Could the proposed grant program or policy have a disproportionate or unique **negative impact** on minority persons? *:

Yes

No

I hereby certify the information above is complete and accurate to the best of my knowledge.*:



Title

First Name

Last Name

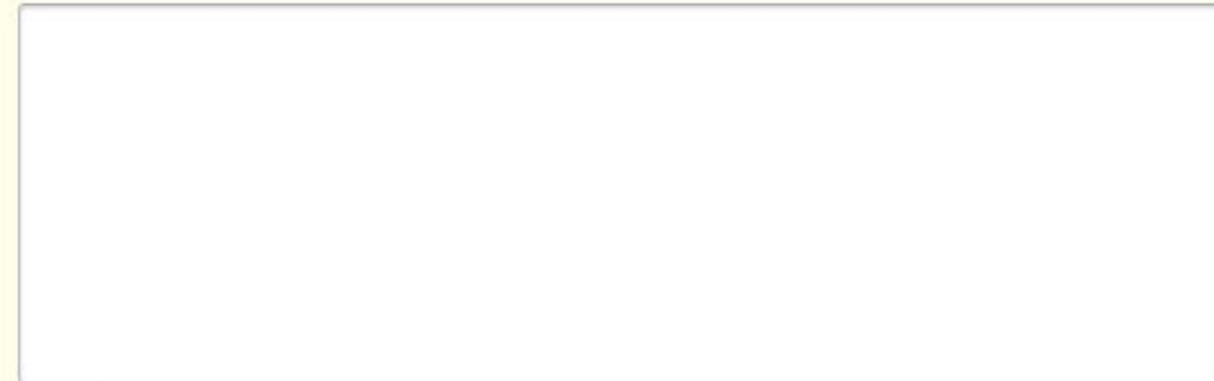
Executive Summary

Executive Summary - Risk Assessment - [Current Version](#)

Executive Summary

Briefly describe the overall project or program proposal. Include specific details such as total costs, number of participants served, partnerships, and anticipated key outcomes.

Executive Summary:



4000 character(s) left

Prior Grant Assessment

Prior Grant Assessment Questionnaire

Does your organization have the ability to track expenses and maintain detailed expense tracking requirements necessary for grant reporting? *:

Does your organization have a payroll system that can separate out job categories by hour and can provide timesheets separated by pay period for wage documentation of all grant funded employees? *:

Does your organization have a procurement policy in place and can supply this document to IWD if awarded? *:

Provide a description of the organization's history of grant management for the last 36 months. Please list out the name of the grant, state vs federal, and year(s) of the award. :

1500 character(s) left

(Example: Name of Award: Widget Processing Training, State funded, 2019. If unsure, please list unsure)

What is required in the application?

- **Application Attachments**
 - 84E Eligible Apprentice List Template
 - Completed and Signed W9
- **Apprenticeship Sponsor Application Information**
 - Apprenticeship Program name
 - RAPIDS Identification Number
- **Related Instruction Information**
 - RTI Provider Name
 - RTI Location City
 - RTI State
 - RTI Street Address
 - Fiscal Agent Information
- **Environmental and Work Safety Affidavit**
- **Employed at Iowa Work Site**
- **Use of Iowa Apprenticeship Training Grant**

84E Attachments

App List Genera Minori Cover Execut Appren Iowa A

Apprenticeship Application Attachments - Current Version

Other Attachments

Mark as Complete

Edit Form

Other Attachments:

84E Eligible Apprentice List template *: Apprentice information must be entered onto the approved IWD individual apprentice spreadsheet provided with the Notice of Funding Opportunity.

Completed and Signed W-9*:

Last Edited By: Kolby TEST Knupp - Dec 30, 2025 3:55 PM

Edit Form

Apprenticeship Application Attachments - Current Version

Other Attachments

Save Form

Other Attachments:

Select file



84E Eligible Apprentice List template *:

Select file

Apprentice information must be entered onto the approved IWD individual apprentice spreadsheet provided with the Notice of Funding Opportunity.

Completed and Signed W-9*:

Select file

Apprenticeship Sponsor Application Information

App List Genera Minori Cover Execut Appren Iowa A

Iowa Apprenticeship Act - 84E RA Sponsor Application - Current Version

The Iowa Apprenticeship 15B Act seeks to increase the number of registered apprentices in Iowa by assisting eligible apprenticeship programs in the form of training grants. Only a sponsor or lead sponsor with an apprenticeship program registered with the U.S. Department of Labor (DOL) Office of Apprenticeship may apply for a training grant.

Apprenticeship Program Information - Multi-List

 Mark as Complete

 Add Row

Please list the RA Sponsor Name as listed with the Office of Apprenticeship. Name should match exactly with what is currently listed for your program in the RAPIDS system. The RAPIDS Identification Number is traditionally a 4 digit year followed by IA and a 5 digit number. Some RA programs established prior to 2015 may have a different DOL Apprentice Program Number (IA+10 numeric digits).

Apprenticeship Program Name

RAPIDS Identification Number

No Data for Table

Apprenticeship Program Information

 Save Row

Please list the RA Sponsor Name as listed with the Office of Apprenticeship. Name should match exactly with what is currently listed for your program in the RAPIDS system. The RAPIDS Identification Number is traditionally a 4 digit year followed by IA and a 5 digit number. Some RA programs established prior to 2015 may have a different DOL Apprentice Program Number (IA+10 numeric digits).

Apprenticeship Program Name*:



RAPIDS Identification Number*:



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Apprenticeship Sponsor Application Information

Related Instruction Information - Multi-List

Please list the RTI Provider Name and physical location (city) where in-person training was conducted. Select "Save Row" to enter information for each occupation as a separate entry.

RTI Provider Name	RTI Location City	RTI State	RTI Street Address
No Data for Table			

Mark as Complete

Related Instruction Information

Please list the RTI Provider Name and physical location (city) where in-person training was conducted. Select "Save Row" to enter information for each occupation as a separate entry.

RTI Provider Name*:	<input type="text"/>	<input type="text"/>	<input type="button" value="Iowa"/>
RTI Provider Name	RTI City Location	RTI State	
RTI Street Address*:	<input type="text"/>		



Application Reminders

- Applicants are encouraged to log into IowaGrants.gov 2-3 business days before completing application to ensure account can be authorized/approved for submission deadline
- RA Sponsors can not apply for both 84E and 84F funds in the same fiscal year
- Applicants must apply through IowaGrants.gov, utilizing the approved and provided forms and templates as part of the application
 - Apprentice list must be submitted on the 84E Eligible Apprentice List Template as provided.
 - No other template will be accepted.

Next Steps & Timeline

Next Steps/Timeline

Actions	Dates
Application Opens	<ul style="list-style-type: none">• Friday, January 2, 2026
TA Support Sessions	<ul style="list-style-type: none">• Wednesday, January 14 @ 10am• Thursday, January 15 @ 1pm• Tuesday, January 20 @ 1pm
Application Closes	<ul style="list-style-type: none">• Monday, February 2, 2026 @ 2PM
February/March 2026	<ul style="list-style-type: none">• Grant Scoring and Review<ul style="list-style-type: none">• Additional follow up and communication may be requested• Important to respond timely to address any inconsistencies in eligible apprentices from 2025
April 2025	<ul style="list-style-type: none">• Anticipated Grant Award Announcement from IWD• Grant Contracts sent out• Contracts Returned to IWD
May 2026	<ul style="list-style-type: none">• <u>Required</u> Post-Award TA Support Sessions
October 2026	<ul style="list-style-type: none">• All grantees are encouraged to submit at least one reimbursement

QUESTIONS?



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Contact

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515-217-1783

