



Project-Based Learning Evaluation

Employee/Learner Name: _____

Project Title: _____

Date: _____

Rating Scale:

- **Developing** – Shows emerging skills; needs some guidance
- **Proficient** – Consistently meets expectations independently
- **Advanced** – Exceeds expectations with strong initiative and high-level performance

SECTION 1: PROJECT PROCESS & FINAL PRODUCT

1. Understanding of the Task

- ☐ Developing
- ☐ Proficient
- ☐ Advanced

Comments (optional): _____

2. Quality & Accuracy of the Work

- ☐ Developing
- ☐ Proficient
- ☐ Advanced

Comments (optional): _____

3. Creativity and/or Problem Solving

- ☐ Developing
- ☐ Proficient
- ☐ Advanced

Comments (optional): _____

4. Professionalism (Communication, Timeliness, Teamwork)

- ☐ Developing
- ☐ Proficient
- ☐ Advanced

Comments (optional): _____

5. Presentation of Findings

- ☐ Developing
- ☐ Proficient

☐ Advanced

Comments (optional): _____

OVERALL PERFORMANCE

☐ Developing

☐ Proficient

☐ Advanced

Final Comments: _____

SECTION 2: LEARNER REFLECTION

(To be completed by the learner)

1. What part of this project are you most proud of? _____

2. What challenges did you face, and how did you work through them? _____

3. What would you improve or do differently next time? _____

4. What did you learn that will help you in future work or projects? _____
