



Iowa Workforce
Development

IOWA H-2A EMPLOYER UPDATE

USEFUL TIPS & UPDATES

The H-2A busy season is fast approaching. Each year in Iowa, more than 60% of all housing inspections take place between November and February.

This newsletter provides Iowa H-2A employers with helpful filing tips, best practices, and guidance to help ensure your housing inspections run smoothly.

Filing Tips for H-2A Employers

Start early. Prepare your job order and all required documentation well ahead of your date of need.

Provide accurate details. Make sure your job order clearly reflects wages, hours, and job duties.

Maintain complete recruitment records. Track all U.S. worker referrals, applications, and hiring decisions thoroughly.

Keep copies of everything. Retain copies of all forms and paperwork submitted to federal agencies.

Check for consistency. Confirm that addresses, dates, job duties, number of workers, and all other key information are correct and consistent across all documents.



Avoid the most common Housing deficiencies with these quick, easy checks:

- * Kitchen trash cans must have a lid.
- * Windows that open must have screens.
- * Check smoke detector batteries and placement.
- * Doors that open inward to living areas should have a functioning screen or storm door.
- * Replace any burnt-out light bulbs.

USEFUL TIPS & UPDATES

Housing Inspection Tips

To help ensure inspections go smoothly, please double-check the following items before your scheduled inspection:

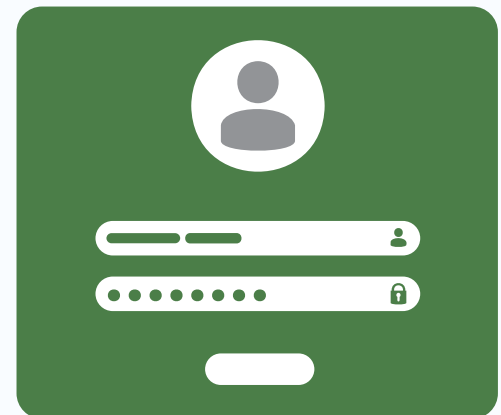
- Follow all Federal H-2A Housing Regulation.
- Confirm smoke detectors are installed and working in all bedrooms, hallways, stairways, basements, and the living room.
- Verify the thermostat can maintain at least 68°F.
- Provide a stocked first aid kit and a properly sized fire extinguisher.
- Ensure the unit is clean, safe, pest-free, and that appliances, plumbing, and electrical systems function properly.



IMPORTANT IOWAWORKS INFORMATION

IowaWORKS Tips

- Ensure you know your IowaWORKS username and password so you can monitor referrals promptly.
- Verify that the individual listed as the referral contact in IowaWORKS is the correct person and that their email address is current.
- Double-check that all phone numbers associated with your IowaWORKS account and job order are accurate.
- If you need help with account access, referral monitoring, or updating information, contact your local Business Engagement Consultant or IowaWORKS center



Questions? Contact Us!

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